

The IQAC Structure

The IQAC shall be constituted under the chairmanship of Principal. He/she may be assisted by a co-ordinator who shall be a senior faculty member. This position may be held as an additional charge by the faculty member concerned, or a few position of a full-time Director / Coordinator may be created and a person is selected & appointed as a senior faculty member is posted by redeployment.

Composition of the IQAC

The IQAC shall have the following composition.

- a) Principal - Chairperson
- b) 5 senior teachers & One senior administrative official member
- c) 2 External experts on Quality Management / Industry / Local Community members.
- d) Director / Co-ordinator - Member Secretary

The members at b) & c) of the above shall be nominated by the Principal of the college in consultation with the academic body of the college (Academic Committee of a college). The membership of such nominated members shall be for a period of two years. The IQAC should meet at least once in a quarter. The quorum for the meeting shall be two-third of the total no. of members.

The agenda, minutes & Action Taken Reports are to be documented with official signatures & maintain electronically in a retrievable form.

The IQAC shall have the following function:

- * Development & application of quality benchmarks/parameters for the various academic & administrative activities of the colleges.
- * Facilitating the creation of a learner-centric environment conducive for quality education & faculty motivate to adopt the required knowledge & technology for participatory teaching & learning process.
- * Arrangement for feedback response from students, parents & other stakeholders on quality-related institutional processes.
- * Dissemination of information on the various quality parameters of higher education.
- * Organization of inter & intra institutional workshops, seminars on quality related themes & promotion of quality circles.
- * Documentation of the various programs/activities of the College, leading to quality improvement.


NOTICE OF the Meeting

Date: 28/3/2014

The meeting of IQAC committee will be held on 29/3/2014 at 10-30am in the NAAC Room of the college under the Chairmanship of Dr. D. G. Kanase.


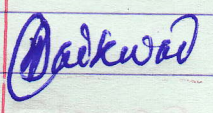
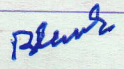
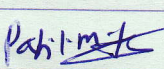

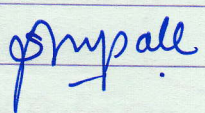
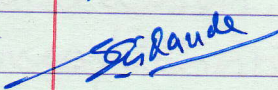

Agenda of the meeting

1. Development & application of quality benchmarks/parameters for the various academic & administrative activities of the colleges.
2. To discuss the arrangement for feedback responses from students, parents & other stakeholders on quality related institutional processes.
3. To prepare documentation of the various programmes/activities of the college, leading to quality improvement.


Dr. Mrs. J. V. Kurhakar
Co-ordinator,
Secretary

Date: 29/3/2014

A meeting of the IQAC Committee was held on 29/3/2014 at 10:30 am under the chairmanship of Dr. D. G. Kanase in the NAAC Room of the college. Following members were present,

Sr. No.	Name	Designation	Signature
1.	Dr. D. G. Kanase	Chairman	
2.	Shri. P. N. Gaikwad	Members	
3.	Dr. B. D. Patil	Member	
4.	Shri. M. H. Patil	Member	
5.	Mrs. P. M. Patil	Member	
6.	Dr. A. R. Supale	Member	
7.	Shri. S. S. Waidande	Member	
8.	D. D. Chougale	Member	
9.	Dr. Mrs. J. V. Kurhakar	Co-ordinator - Secretary	

On the attendance of the above members the quorum of the IQAC meeting completed & the business of the meeting was held as under, —

Resolution 1.

The minutes of the last meeting was read by Dr. J.V. Kurbekas.

It is resolved that the minutes of the last meeting found correct & may be confirmed.

Proposed by: Shri. S.S. Waidande

Seconded by: " D.D. Chougule

Resolved & passed unanimously.

Sub No. 2

To discuss the development & application of quality benchmarks / parameters for the various academic & administrative activities of the college.

Resolution 2

The development & the application of quality benchmarks, the parameters for the academic activities as regards to the portion completion, as well as the other academic activities for discussed in detail. Also as regards to administrative activities of the college as budgetary control planning & evolution matters placed before the committee.

It is resolved that the steps taken to determine development & application of the quality benchmarks for the academic & administrative activities may be confirmed & continued hereafter.

Proposed by: Dr. A.R. Supale

Seconded by: Shri. M.H. Patil

Resolved & passed unanimously

Sub No. 3

To discuss the arrangement for feedback responses from students, Parents & other stakeholders on quality

related institutional process.

Resolution 3

The arrangement for feedback responses from students, parents & other stakeholders on institutional process must be collected to view the quality of the institution & to take the necessary corrective measures in the forthcoming academic year.

A committee decided to give the responsibilities to various class teachers to collect it from the concerns.

It is resolved & passed that the concerned class teachers should collect the feedback & submitted to Dr. C. E. Patil for the further necessary analysis & report.

Proposed by : Dr. B. D. Patil

Seconded by : Shri. P. N. Gaikwad

Resolved & passed unanimously.

Sub No. 4

To prepare the documentation of the various programmes/activities of the college leading to quality improvement.

Resolution 4

The documentation of the programmes conducted during the year as regards to develop the quality by arranging various academic activities are discussed in detail. The administrative & financial reports also reviewed by the committee.

It is resolved that the college should prepare a consolidated report of the academic & administrative activities conducted during the year 2013-2014.

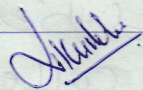
Keep as a college document for the submission to various authorities.

Proposed by: Shri. M.H. Pabil

Seconded by: Sru. P.M. Pabil

Resolved & passed unanimously

As there was no subject for discussion, the meeting was resolved with kind permission from Chairman.



Dr. Mrs. J.V. Kurhekar
Co-ordinator - Secretary



Dr. D.G. Kanase
Chairman

Action taken:

Sub No. 2 Quality benchmarks / parameters for the various academic & administrative activities of the college were discussed with all teachers

Sub No. 3 The arrangement for feedback responses from students, Parents & other stake holders on quality related institutional process prepared.

Sub No. 4 Committee members were asked to report of the academic & administrative activities during the year 2013-2014.

Sub No. 5 Upon completion reports, Academic diaries, self appraisal reports, & committee reports, attendance reports of students were asked to be submitted by the faculty members.



Dr. Mrs. J.V. Kurhekar
Coordinator - Secretary