Annual Quality Assurance Report
(2013-2014)

Submitted by,
Internal Quality Assurance Cell
Bharati Vidyapeeth's,
Dr. Patangrao Kadam Mahavidyalaya, Sangli.
Maharashtra

Submitted to,
National Assessment
and
Accreditation Council (NAAC)
Bangalore.

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)*

Part – A

AQAR for the year:

2013-2014

1. Details of the Institution:

1.1 Name of the Institution:

Bharati Vidyapeeth's, Dr. Patangrao Kadam Mahavidyalaya, Sangli.

1.2 Address Line 1:

Sangli Islampur Road, Sangliwadi, Tal. Miraj, Dist. Sangli

Address Line 2:

--

City/Town:

Sangli

State:

Maharashtra

Pin Code:

416416

Institution e-mail address:

bvpkc_sangli@yahoo.co.in

Contact Nos.:

0233-2535229, 2535993

Name of the Head of the Institution:

Dr. Dhanaji Govindrao Kanase

Tel. No. with STD Code:	0233-2535993

Mobile:	9822845334

Name of the IQAC Co-ordinator:	Mr. Sanjay Dadasaheb Thigale

Mobile:	9422041929

IQAC e-mail address:	bvpkc_sangli@yahoo.co.in

1.3 NAAC Track ID:

1.4 NAAC Executive Committee No. & Date: EC/62/RAR/028

1.5 Website address: www.dpkm.bharatividyapeeth.edu

Web-link of the AQAR: http://dpkmsangli.bharatividyapeeth.edu/DPKM-IQAC/Overview/default.aspx

1.6 Accreditation Details:

Sr. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	B++	-	2004	2009
2	2nd Cycle	A	3.14	2012	2018
3	3rd Cycle	-	-	-	-
4	4th Cycle	-	-	-	-

1.7 Date of Establishment of IQAC: 04/01/2004
   DD/MM/YYYY

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((*for example AQAR 2010-11submitted to NAAC on 12-10-2011)*:

i.   **AQAR 2012-13 submitted to NAAC on 25/07/2016**

1.9 Institutional Status:

University: State $\sqrt{}$ Central [ ]   Deemed [ ]   Private [ ]

Affiliated College: Yes $\sqrt{}$ No [ ]

Constituent College   Yes [ ]   No $\sqrt{}$

Autonomous college of UGC   Yes [ ]   No $\sqrt{}$

Regulatory Agency approved Institution: Yes [ ]   No $\sqrt{}$
    (eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution: Co-education $\sqrt{}$ Men [ ]   Women [ ]

                           Urban $\sqrt{}$ Rural [ ]   Tribal [ ]

Financial: Grant-in-aid $\sqrt{}$ UGC 2(f) $\sqrt{}$ UGC 12B $\sqrt{}$

Grant-in-aid + Self Financing $\sqrt{}$ Totally Self-financing [ ]

1.10 Type of Faculty/Programme

Arts $\sqrt{}$ Science $\sqrt{}$ Commerce $\sqrt{}$ Law [ ]   PEI (Phys Edu) [ ]

TEI (Edu) [ ]   Engineering [ ]   Health Science [ ]   Management [ ]

Others   (Specify):   Post Gradution in Science (M. Sc. Analytical Chemistry)

1.11 Name of the Affiliating University *(for the Colleges)*:   Shivaji University, Kolhapur.

1.12 Special status conferred by Central/ State Government-UGC / CSIR/ DST/ DBT/ ICMR etc:

Autonomy by State/Central Govt. / University   [ ]

AQAR 2013-14   4

University with Potential for Excellence	--	UGC-CPE	--
DST Star Scheme	--	UGC-CE	--
UGC-Special Assistance Programme	--	DST-FIST	--
UGC-Innovative PG programmes	--	Any other (*Specify*)	--
UGC-COP Programmes	--		

2. IQAC Composition and Activities:

2.1 No. of Teachers	05
2.2 No. of Administrative/Technical staff	01
2.3 No. of students	01
2.4 No. of Management representatives	04
2.5 No. of Alumni	01
2. 6 No. of any other stakeholder and community representatives	NGO 01
2.7 No. of Employers/ Industrialists	01
2.8 No. of other External Experts	01
2.9 Total No. of members	15
2.10 No. of IQAC meetings held	02

2.11 No. of meetings with various stakeholders: No. | 05 | Faculty | 02 |

Non-Teaching Staff Students | 02 | Alumni | 01 | Others | 08 |

2.12 Has IQAC received any funding from UGC during the year?   Yes [ ]   No [√]

If yes, mention the amount | Nil |

2.13 Seminars and Conferences (only quality related):

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC:

Total | -- | International | - | National | -- | State | -- | Institutional | -- |

Nos. ☐   ☐   ☐   ☐   Level ☐

(ii) Themes:

Nil

2.14 Significant Activities and contributions made by IQAC

a) Strengthening of teaching learning process.
b) Monitoring the performance of the teaching-learning activities.
c) Established linkages with NGO
d) More avenues for students to engage in community services
e) Sensing students to ecological and environmental issues

2.15 Plan of Action by IQAC/Outcome: The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year:*

Plan of Action	Achievements
Strengthening and Monitoring the teaching learning process	a) All the programs (UG & PG) are regularly monitored. b) The Feedback on teaching was shared with faculty and suggestions were given by the Principal. This has helped in enhancing the teaching quality of programs. c) Organization of Guest Lectures and Seminars were conducted in some departments.
Guiding/ Encouraging Teachers	a) IQAC has helped teacher to understand new appraisal system for College teachers as per UGC regulations, June, 2009. Teachers are supported and guided with regard to marking system of three categories of API.
Organization of Seminar / Conference / Workshops at State, National and International level	b) The college successfully organized one national level and two university level conferences / seminars. Eminent scholars of national repute visited the college and delivered impressive presentations. All the attendees and invitees appreciated the quality of the events organized.

Academic Calendar of the year is attached as Annexure I.

2.15 Whether the AQAR was placed in statutory body   Yes √   No ☐

Management √   Syndicate ☐   Any other body ☐

Provide the details of the action taken:

As Provided above

Part – B

Criterion – I
1. Curricular Aspects

1.1 Details about Academic Programmes:

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
Ph.D.	2	-	-	-
PG	-	01	01	-
UG	03	-	-	-
PG Diploma	-	-	-	-
Advanced Diploma	-	-	-	-
Diploma	-	-	-	-
Certificate	-	-	-	-
Others COP Course	06	-	-	-
Total	-	-	-	-
Interdisciplinary	-	-	-	-
Innovative	-	-	-	-

1.2   (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options:
                        PG programme have CBCS system

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	03
Trimester	-
Annual	-

1.3 Feedback from stakeholders*:
 (On all aspects)

Alumni [√] Parents [√] Employers [√] Students [√]

Mode of feedback: Online [--] Manual [√] Co-operating schools (for PEI) [--]

Analysis of the feedback is provided in the Annexure II

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects:

Nil

1.5 Any new Department/Centre introduced during the year. If yes, give details:

No

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty:

Total	Asst. Professors	Associate Professors	Professors	Others
09	05	22	-	2

2.2 No. of permanent faculty with Ph.D.: 05

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year:

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
00	15	00	00	00	00	00	00	00	15

2.4 No. of Guest and Visiting faculty and Temporary faculty

-	-	-

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended Seminars/	04	52	22
Presented papers	01	11	-
Resource Persons	-	11	18

2.6 Innovative processes adopted by the institution in Teaching and Learning:

a) Undergraduate Student Mentoring Programme.

b) Use of ICT in teaching and learning process

c) Case studies, field visits etc.

2.7 Total No. of actual teaching days during this academic year:

195

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions):

a) Multiple Choice question test were conducted

b) For PG Programme: Seminars, Tutorials, Group Discussions, Group Assignments, Projects, etc.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop:

-	-	-

2.10 Average percentage of attendance of students:

78

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A. English	08	37.5	37.5	12.5	-	87.5
B.A. Economics	09	11.11	33.33	33.33	--	88.88
B. A. Physical Education	21	--	42.86	23.81	--	76.19
B. A. Geography	28	3.57	21.42	42.85	7.14	89.28
B. A. Political Science	12	8.33	33.33	33.33	--	91.66
B.Com.	31	3.22	9.68	16.13	19.35	48.39
B.Sc. Chemistry	41	08	20	03	--	75.61
B. Sc. Physics	18	44.44	5.56	--	--	100
B.Sc. Microbiology	21	66.66	33.33	--	--	100
B.Sc. Statistics	24	83.33	16.67	--	--	100
B.Sc. Zoology	11	9.1	63.64	27.27	--	100
B. Sc. Botany	06	--	50	33.33	--	83.33
M.Sc. Analytical Chemistry	13	--	84.61	--	--	91.66

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- Planning of Academic Calendar for proposed activities during the academic year.
- Teaching plans from the teaching staff collected and suggestions for change if any are Communicated
- Efforts to promote use of ICT in teaching and learning process.
- Providing the structure of remedial teaching.
- Providing strategies for improving the admissions.
- Feedback on Teaching for all programmes- Analysis of each department and communicating it to the respective teacher/ department for

improvement.
- Support in initializing/ establishing quality initiatives (Guest lectures/ Conferences/ Seminars/ Workshops/ ISR) for Teachers and Students in the College.

2.13 Initiatives undertaken towards faculty development:

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	-
UGC – Faculty Improvement Programme	-
HRD programmes	-
Orientation programmes	03
Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	-
Summer / Winter schools, Workshops, etc.	-
Others	-

2.14 Details of Administrative and Technical staff:

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	33	-	-	2
Technical Staff	-	37	-	-

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution:

a) Research Committee constituted in College
b) Regular Interaction with Teachers for sensitizing them about research schemes, revised guidelines/ directives of funding agencies.
c) The IQAC provides necessary help to the interested faculty members to apply for research grants from different sponsoring agencies and also guide them, wherever required, to carry out research projects.

> d) Scrutiny of research proposals before submission to the funding agency.
> a) All types of administrative support for the teacher/ researcher.

3.2 Details regarding major projects:

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	01
Outlay in Rs. Lakhs	-	-	-	-

3.3 Details regarding minor projects:

	Completed	Ongoing	Sanctioned	Submitted
Number	-	3	-	02
Outlay in Rs. Lakhs	-	3.3	-	-

3.4 Details on research publications:

	International	National	Others
Peer Review Journals	08	09	-
Non-Peer Review Journals	-	-	
e-Journals	-	-	-
Conference proceedings	-	-	01

3.5 Details on Impact factor of publications:

Range	0.2	Average	0.5	h-index	02	Nos. in SCOPUS	01

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations:

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects	3	UGC	3.3	2.2
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-

Students research projects *(other than compulsory by the University)*	-	-	-	-
Any other(Specify)	-	-	-	-
Total	-	-	-	-

3.7 No. of books published   i) With ISBN No. | 02 | Chapters in Edited Books | - |

ii) Without ISBN No. | - |

3.8 No. of University Departments receiving funds from:

UGC-SAP | -- | CAS | -- | DST-FIST | -- |

DPE | -- | DBT Scheme/funds | -- |

3.9 For colleges Scheme: Autonomy | -- | CPE | -- | DBT Star Scheme | -- |

INSP IRE | -- | CE | -- | Other (specify Any) | -- |

3.10 Revenue generated through consultancy: | Nil |

3.11 No. of conferences organized by the Institution:

Level	International	National	State	University	College
Number	Nil	01	-	1	-
Sponsoring agencies	Nil	-UGC, New Delhi	-	Shivaji University, Kolhapur	-

3.12 No. of faculty served as experts, chairpersons or resource persons: | 22 |

3.13 No. of collaborations: International `--`   National `--`   Any other `5`

3.14 No. of linkages created during this year: `--`

3.15 Total budget for research for current year in lakhs :

From Funding agency	--	From Management of University/College	4,00,000/-
Total	4,00,000/-		

3.16 No. of patents received this year:

Type of Patent		Number
National	Applied	--
	Granted	--
International	Applied	--
	Granted	--
Commercialised	Applied	--
	Granted	--

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year:

Total	International	National	State	University	Dist	College
	-	-	-	-	-	-

3.18 No. of faculty from the Institution who are Ph. D. Guides `04`

and students registered under them `04`

3.19 No. of Ph.D. awarded by faculty from the Institution	--

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF	--	SRF	--	Project Fellows	--	Any Other	--

3.21 No. of students Participated in NSS events:

University level	--	State level	11
International level	--	National level	--

3.21 No. of students Participated in NCC events:

University level	--	State level	--
International level	--	National level	--

3.21 No. of awards won in NSS:

University level	--	State level	--
International level	--	National level	--

3.21 No. of awards won in NCC:

University level	--	State level	--
International level	--	National level	--

3.21 No. of Extension activities organized:

University forum	--	College forum	20
NCC	--	NSS	15	Any other	--

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility:

> **The college conducts various extension activities as a part of Institutional Social Responsibility. The activities of the college focus on "Gender Sensitization", Social Surveys, Capacity Building among Women, Women Empowerment and Peer support for visually challenged students of the College**
> a) "Lake Wachava Abhiyan"- The Street Play on various social issues, Gender Sensitization- Capacity Building for Women in Water Users, etc.,
> b) Creating more avenues for students to engage in community services
> c) Programs organized by **Ladies Association**:
> * Dandiya and Mahahadaga : 12.10.13
> * EK DIVAS AANANDACHA – full day program for girl students, ladies staff and other ladies in sangli.
> **d) NSS activities:**
> * HIV-AIDS Awareness peer educators workshop on 26.12.2014
> * Personality development workshop : 8.3.14
> * Blood donation camp : 10.1.14-(125 donors students)

- Conducted various activities through red ribbon club.
- Youth Marathon : 29.8.13 in association with DAPCU, Sangli
- Students participation in workshops at University level : 05
- Participation and prizes obtained in 'voter awareness' program (Human chain, posters and slogan comp)
- Street plays : on 'Deaddiction' 31.12.13.
- NSS special camp: Hazarwadi 14-20, Feb. 2014, No. of students participated in camp : 100

Criterion – IV
4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	2.5 acre	-	-	2.5 acre
Class rooms	23	-	-	23
Laboratories	18	-	-	18
Seminar Halls	01	-	-	01
No. of important equipments purchased ($\geq$ 1-0 lakh) during the current year.	-	-	-	-
Value of the equipment purchased during the year (Rs. in Lakhs)	-	108747/-	-	108747-
Others	-	-	-	-

4.2 Computerization of administration and library:

a) The Administrative System is Computerized.

b) The process of Automation of Central Library is in progress.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	6371	--	482	37012	6853	--
Reference Books	11339	--	885	252007	12224	--
e-Books	-	--	-	-	-	--
Journals	88	--	22	12885	110	--
e-Journals	-	-	-	-	-	-
Digital Database	-	-	-	-	-	-
CD & Video	139		2	450	141	
Others (specify)	-	-	-	-	-	-

4.4 Technology up gradation (overall):

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others
Existing	35	05	All PC	02	01	01	02	-
Added	05	-	-	-	-	-	-	-
Total	35	02	All PC	02	01	01	01	-

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.):

> Training workshops for teachers for technology upgradation like updating information of departmental websites, use of Library Software

4.6 Amount spent on maintenance in lakhs:

i) ICT   5,00,000/-

ii) Campus Infrastructure and facilities   7,01,100/-

iii) Equipment   25,00,000/-

iv) Others   17,02,100/-

    Total   54,03,200/-

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services:

> (a) Through the College Prospectus
> (b) on College Website
> (c) First Year Students' Orientation Programme
> (d) Informal Interactions in the Classroom and Laboratories.

5.2 Efforts made by the institution for tracking the progression:

> a) Progression are regularly monitored on one to one basis and Student Interaction involving communication after the final year examinations

5.3 (a) Total Number of students:

UG	PG	Ph. D.	Others
770	40	4	-

(b) No. of students outside the state

--

(c) No. of international students

--

No	%	Men
478	58.72	

No	%	Women
336	41.28	

	Last Year(2012-13)						This Year (2013-14)				
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
469	63	-	78	-	610	618	54	-	49	-	721

Demand ratio   Dropout % >0.5

5.4 Details of student support mechanism for coaching for competitive examinations (If any):

(a) College is running special coaching center for Competitive Examinations

(b) Organization of guest lectures of eminent personalities from the respective fields

No. of students beneficiaries | 25

5.5 No. of students qualified in these examinations

NET	--	SET/SLET	--	GATE	--	CAT	--
IAS/IPS	--	STATE PSC	2	UPSC	--	OTHERS	01

5.6 Details of student counselling and career guidance:

a) A separate counselling centre is available
b) Guest Lectures and Seminars for career counseling.
c) Efforts by teachers at departmental level.

No. of students beneficiaries | 230

5.7 Details of campus placement:

On campus			*Off Campus*
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
03	133	22	--

5.8 Details of gender sensitization programmes:

a) "Lake Wachava Abhiyan"- The Street Play on various social issues, Gender Sensitization- Capacity Building for Women in Water Users, etc.,

5.9 Students Activities:

5.9.1　No. of students participated in Sports, Games and other events

State/ University level [04] National level [10] International level [-]

No. of students participated in cultural events

State/ University level [--] National level [--] International level [-]

5.9.2   No. of medals /awards won by students in Sports, Games and other event:

Sports: State/ University level [04] National level [--] International level [-]

Cultural: State/ University level [--] National level [--] International level [-]

5.10 Scholarships and Financial Support:

	Number of students	Amount
Financial support from institution	-	-
Financial support from government	101	3,54,102/-
Financial support from other sources	-	-
Number of students who received International/ National recognitions	-	-

5.11   Student organised / initiatives:

Fairs level: State/ University level [--] National level [--] International level [-]

Exhibition level: State/ University level [--] National level [--] International level [-]

5.12   No. of social initiatives undertaken by the students: [05]

5.13 Major grievances of students (if any) redressed: [Nil]

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution:

Bharati Vidyapeeth is an organization with a difference. It has its own well defined ideological orientation and commitments. Social transformation in a desired direction is one of its cherished goals and it believes that education can be an effective prime mover for such social transformation. Dr. Patangrao Kadam has very aptly coined **"Social Transformation through Dynamic Education"** as the official motto of Bharati Vidyapeeth. Education can be an effective instrument of social change, if it is dynamic. This conceptualization of dynamic education at Bharati Vidyapeeth is reflected in the innovative academic programmes and activities carried out in its institutions.

Bharati Vidyapeeth as an educational organization has committed itself:

- To make available quality education in different areas of knowledge to the students as per their choice and inclination

- To offer education to the students in a conducive ambience created by enriched infrastructure! and academic facilities in its campuses

- To bring education within the reach of rural, tribal and girl students by providing them substantive fee concessions and subsidized hostel and mess facilities

- To make available quality education to the students of rural, tribal and other deprived sections of the population

The functioning of all the constituent units of Bharati Vidyapeeth is designed and geared up towards the fulfillment of these commitments.

6.2 Does the Institution has a management Information System:

Yes the institution has management information system.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development:

a) Active participation of Teachers in framing of new curricula for various undergraduate programmes.
b) Value addition in curricula and efforts to go beyond the prescribed curriculum.

6.3.2 Teaching and Learning:

> a) Use of ICT in teaching
> b) Field based studies and surveys to enrich the teaching-learning process.

6.3.3 Examination and Evaluation:

> a) Internal Examination consists of multiple choice questions as well as subjective questions.
> b) More focus on group discussions and classroom seminars

6.3.4 Research and Development:

> a) Constituted Research Committee for monitoring research activities
> b) Awareness of guidelines regarding different funding agencies
> c) Sensitizing and motivating young teachers to undertake research projects.

6.3.5 Library, ICT and physical infrastructure / instrumentation:

> a) Automation of Central Library and Departmental Library services is in progress.

6.3.6 Human Resource Management:

> a) Use of Human Resource as to complete a particular task (Academic and Administrative).
>
> b) Training to the Human Resource at Centers of higher learning and Excellence.

6.3.7 Faculty and Staff recruitment:

> a) Recruitment of Faculty is as per State Government and Shivaji University, Kolhapur regulations

6.3.8 Industry Interaction / Collaboration:

> a) Industry interaction through special Industry Interaction Cell
>
> b) Collaborations with industries
> c) organization of industry visit for students

6.3.9 Admission of Students:

> a) As per Shivaji University, Kolhapur guidelines
> b) Counselling to students to choose appropriate choice/ combination of

subjects in Arts, commerce and Science at the time of admission.
(c) Support for Computational Access during admissions to rural/ outside students for form filling etc.

6.4 Welfare schemes for:

Teaching	Welfare fund created by institution Teachers, TBF fund by SUTA, Credit Co-operative Society
Non teaching	Credit Co-operative Society
Students	Student welfare fund

6.5 Total corpus fund generated: --

6.6 Whether annual financial audit has been done: √ Yes ☐ No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	SUK	Yes	IQAC
Administrative	Yes	SUK, UGC WRO Pune	Yes	Bharati Vidyapeeth, Pune

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes ☐ No √

For PG Programmes Yes ☐ No √

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

| Not Applicable |

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Not Applicable

6.11 Activities and support from the Alumni Association:

a) Alumni meet conducted every year

b) Guest lectures are conducted through alumni

6.12 Activities and support from the Parent – Teacher Association:

a) Implementation of Dress code
b) Trying to strengthen the association

6.13 Development programmes for support staff:

Organisation of training programme office staff, Lab. Assistants and Attendants

6.14 Initiatives taken by the institution to make the campus eco-friendly:

a) Implementation of Rain water harvesting system
b) Tree plantation in college campus

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the Functioning of the institution. Give details.:

a) Skill development programs such as COP courses have been strengthened.

b) Help, Support and Orientation for understanding Career Advancement Scheme of UGC

c) Feedback on Teaching: Created a positive impact on Teaching-Learning process by sharing it openly with teachers.

d) Central Documentation System: Facilitates administrative processes.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year:

Strengthening and Monitoring the Quality of Academics.	All the programmes are regularly monitored with regard to teaching. The Feedback on Teaching was communicated to teachers, shared with faculty and suggestions/ recommendations were given by the Principal. This has helped in enhancing the quality of programmes.
Strengthening the skill development courses	The COP courses are strengthened
Organization of Seminar / Conference / Workshops at State, National and International level	The college successfully organized one national level and two university level conferences / seminars. Eminent scholars of national repute visited the college and delivered impressive presentations. All the attendees and invitees appreciated the quality of the events organized.

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals):*

1. Development of Botanical Garden

2. Consultancy services provided to farmers through Department of Chemistry.

> ***Details are provided in annexure***

7.4 Contribution to environmental awareness / protection:

> a) Awareness campaigns of e-Waste Management.
> b) College organised tree plantation programmes in the campus and in the adopted village during the NSS camp.
> c) The department of chemistry organised a camp on soil and water testing, Botany department counted trees and the nameplate is trucked on it.

7.5 Whether environmental audit was conducted? Yes ☐ No √

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis):

> a) The SWOC Analysis carried out during the II nd Cycle of NAAC assessment has been revisited. Appropriate efforts have been put in this direction.
> b) In this regard SWOT analysis was carried out

8. Plans of institution for next year:

    a) Identify more "Best Practices" and institutionalize them.
    b) Focus on 'Student Centric" activities to enhance their skills.
    c) Motivate Research activities

(Mr. Sanjay Dadasaheb Thigale)   *(Dr. Dhanaji Govindrao Kanase)*

Signature of the Coordinator, IQAC   *Signature of the Chairperson, IQAC*

Annexure I:

Planner for the year – 2013-14

Bharati Vidyapeeth's,
Dr. Patangrao Kadam Mahavidyalaya, Sangli

First Term	= 18/06/2013 to 24 /10/2013
Diwali Vacation	= 25 /10/2013 to 15 /11/2013
Second Term	= 16 /11/2013 to 30/04/2014

1st Week 18 Jun – 22 Jun	2nd Week 24 Jun-29 July	3rd Week 01 July-06 July	4th Week 08 July-13 July
• Commencement of Admissions	• Staff Meeting • I.Q.A.C. Meeting	• Career Oriented Courses Council-Meeting • Meetings of Committees for Extra-curricular and co-curricular Activities • Submission of Depart. Wise Result Analysis	• Class room Teaching beings with Provisional Time Table • Finalization of Subject/s • Meetings of Subject/s for Extra-curricular and co-curricular Activities • Submission of Annual Teaching Plans
5th Week 15 July-20 July	6th Week 22 July-27 July	7th Week 29 July-03	8th Week 05 Aug-10 Aug
• Class room Teaching beings with Final Time Table Principal's Address • Departmentwise Meetings of Finilization of AQAR for 2013-14 • Submission of Detaile Planning by various committees	• Meetings of Heads of the department with Principal of I.Q.A.C. Meeting of Submission of AQAR 2013-14 of Inauguration of Co-curricular and Extra-curricular activities	• Lead College Meeting • Debate, Elocution & Essay Writing-Screening Of First Year Students • Publication Of Wall Paper • Inauguration Of Co-Curricular And Extra-curricular activities	• L.M.C. Meeting • I.Q.A.C. Meeting • Peer Group Exaluation of the College Activities
9th Week	10th Week	11th Week	12th Week

12 Aug – 17 Aug	19 Aug – 24 Aug	26 Aug – 31 Aug	2 Sept. – 7 Sept
• Screening and selection of students for cultural activities • Selection of teams and individulas for zonal & Inter zonal sports Competitions.	• Selection of teams and individuals for zonal & Inter zonal sports Competations • Screening & selection of students for cultural activities • Internal Examinations Unit Test-1	• Independence Day (15th Aug) • Alumni Meet-Feedback • Feedback from employers & Social workers • Publication of wall paper	• Feedback from Second & Third year Students • I.Q.A.C. Meeting • Shramdan in College campus
13rd Week **9 Sept. – 14 Sept.**	**14th Week** **16 Sept. – 21 Sept.**	**15th Week** **23 Sept. – 28 Sept.**	**16th Week** **30 Sept. – 5 Oct.**
• Feedback from Second & Third year students • Lead College Meeting	• Blood Donation Camp Feedback from community	• Internal Examination Unit Test-II • Seminors (from 10th sept, to 3rd Jan)	• Career Oriented Courses Council-Meeting • Publication of Wall paper
17th Week **7 Oct. – 12 Oct.**	**18th Week** **14 Oct. – 19 Oct.**	**19th Week** **21 Oct. – 26 Oct.**	**20th Week** **28 Oct. – 2 Nov.**
• I.Q.A.C. Meeting • Interclass Competitions Debate, Elocution & Essay writing	• Parents-Teachers Meet-Feedback from partents • Inter Class Competitions-Debate, Elocution and Essay writing • Terminal Examination	• Feedback from First year Students • I.Q.A.C. Meeting • Meeting Various Co-curricular and Extra-curricular committees • L.M.C. Meeting	• University Oct/Nov Exam • Diwali Vacation
21st Week **4 Nov. – 9 Nov.**	**22nd Week** **11 Nov. – 16 Nov.**	**23th Week** **18 Nov. – 23 Nov.**	**24th Week** **25 Nov. – 30 Nov.**
• University Oct/Nov Examination • Diwali Vacation	• Diwali Vacation ends on 15th November • Staff Meeting • Decleration of terminal Examnination Results • I.Q.A.C. Meeting	• N.S.S. Camp • Department Meeting	• Campus Interviews (Placement) • Conduction terminal Examinations for the students who were absent previously
25th Week	**26th Week**	**27th Week**	**28th Week**

2 Dec. – 7 Dec.	9 Dec. – 14 Dec.	16 Dec. – 21 Dec.	23 Dec. – 28 Dec.
• Publication of Wallpaper • Meeting of HODS with	• Meetings of all commities for co & activities	• Annual Sports-Shramdan in college campus	• Collection of articles from the students for college magazine • Annual Sports
29th Week **30 Dec. – 4 Jan.**	**30th Week** **6 Jan. – 11 Jan.**	**31th Week** **13 Jan. – 18 Jan.**	**32nd Week** **20 Jan. – 25 Jan.**
• Prize Distribution Ceremony and Annual Social Gathering • Annual Sports	• Bith day of Dr. Patangrao Kadam (Founder-Bharati Vidyapeeth, Pune & Chancellor Bharati Vidyapeeth University) • Filling of teachers evaluation forms by students	• IQAC Meeting • Publication of Wallpaper	• Viva-voce-subject wise/Paper wise • Parents Meet Department wise Meeting for the Preparation of Department inpulfiels
33rd Week **27 Jan. – 1 Feb.**	**34th Week** **3 Feb. – 8 Feb.**	**35th Week** **10 Feb. – 15 Feb.**	**36th Week** **17 Feb. – 22 Feb.**
• Viva-voca-subject wise Paper wise • L.M.C. Meeting	• Career Oriented Council Meeting • Unit test III (for third year students only)	• Campus interview (Placement) • Lead College Meeting	• Publication of Wall Papers • I.Q.A.C. Meetings
37th Week **24 Feb. – 1 Mar.**	**38th Week** **3 Mar. – 8 Mar.**	**39th Week** **10 Mar. – 15 Mar.**	**40th Week** **17 Mar. – 22 Mar.**
• Unit Test III (for first and second year students) • Meetings of committees for Extracurricular and Co-curricular activities	• Send off third year students • Meeting with office staff for A.Q.A.R.	• Submission of records of Internal Examinations • Career Oriented Council Meeting	• Submission of True copies of Conferences, Workshops attended by the staff and attendance in Refresher Courses • L.M.C. Meeting
41st Week	**42nd Week**	**43th Week**	**44th Week**

24 Mar. – 29 Mar.	31 Mar. – 5 April.	7 April. – 12 April.	14 April.– 19 April.
• I.Q.A.C. Meeting Preparation of I.Q.A.R. • Lead College Meeting • University Examinations	• Submission of Department Input files for 2009-2010 along with Planning for the next academic year i.e. 2010-2011. • University Examinations	• Submission of files of various Committees along with Planning for next academic year. • Submission of teaching work reports. • University Examinations	• Meeting of staff member for preparation of annual planning for the next academic year. Preparation of A.Q.A.R. 2009-10 • University Examinations
45st Week **21 Feb. – 26 Mar.**	**46nd Week** **28 Mar. – 3 May.**	**47th Week** **5 May. – 10 May.**	**48th Week** **12 May. – 17 May.**
• Submission of Self Appraisal reports. • Publication of College Magazine. • University Examination	• Stock Checking • I.Q.A.C. Meeting • Finalization of A.Q.A.R.(excluding results for current year) • University Examination Summer Vacation	• Staff Meeting • Decleration of next years planning prepared by I.Q.A.C. • Meeting of Admission and Prospectus Committee. Summer Vacation	• Bharati Vidyapeeth's Foundation day. (10th May) Summer Vacation
49st Week **19 May. – 24 May.**	**50nd Week** **26 May. – 31 May.**	**51th Week** **2 June. – 7 June.**	**51th Week** **10 June. – 16 June.**
Summer Vacation	Summer Vacation	Summer Vacation	Summer Vacation

Annexure- II: Brief Report on Feedback Analysis on Teaching

- Feedback is very important tool in academic quality management. Feedback of Teaching has been a routine practice of IQAC. The feedback is taken for all

undergraduate and Post Graduate Programmes conducted in the College. The feedback is taken once a semester for all programmes.

- Along with student feedback, the feedback from parents, alumni were also taken.

- The various parameters on which teaching is assessed are: Communication Skills, Quality of Teaching/ Academic input, Subject Knowledge, Content and Method of Delivery, Resourcefulness and Readiness of teacher and Accessibility and Availability of Teacher in Campus/ Department.

- The students are asked to grade teacher(s) on a scale of "A" to 'D", where 'A" being Excellent and 'D' being Average.

- A detailed time table for execution of this programme is prepared by the IQAC. A circular is issued by IQAC detailing out the procedure on 'How and When to Conduct the Feedback".

- The Feedback received by the IQAC is then assessed and analysed.

- The results are discussed with the Principal. Wherever improvement is needed, an Interaction meeting is organized along with the Teacher(s) and Head of the Department to discuss the feedback to seek improvement in teaching. Efforts taken by teachers(s) to enhance the quality of their teaching are also appreciated.

- The analysis of feedback for the year 2012-2013, revealed that some teacher(s) have poor communication skill(s) and unable to deliver systematically in class. In some cases, it was felt that teacher(s) should seek help from other departments where common topics/ concepts are being taught. Suggestions and recommendations were given to the teacher(s) in the Interaction meeting.

- However, overall efforts made on teaching in classroom and method and content of deliverables have been appreciated by the students.

- The suggestions from various stakeholders will be important for better quality improvement during next academic year.

Annexure-III: Best Practices
Best Practice I:
1. **Title of the Practice:** Development of Botanical Garden

2. **Goal:** Generation of platform to students for study of biodiversity

3. **The Context:**

4. **The Practice:** Plantation of medicinal plants, visits to different botanical gardens and forests

5. **Evidence of Success:** Beautiful environment is generated. The campus beautification is achieved.

6. **Problems Encountered and Resources Required:** Difficulty in finding medicinal plants

Best Practice II:
1. **Title of the Practice:** Water and Soil Analysis.

2. **Goal:** Provide consultancy services to farmers.

3. **The Context:** The college is situated near Krishna River. The land is very useful for agriculture purpose. Proper analysis of water and soil will provide opportunity to farmers to increase crop productivity.

4. **The Practice:** Department of Chemistry has instrumentation laboratory. Various parameters from soil and water are determined and free consultancy is provided to farmers.

5. **Evidence of Success:** Feedback from beneficiaries indicate the success.

6. **Problems Encountered and Resources Required:** More precise instruments are required.