

**Bharati Vidyapeeth's
Dr. Patangrao Kadam Mahavidyalaya, Sangli
and
Internal Quality Assurance Cell**

**Teacher Training Program
on
SSR Preparation and Fill up Self-Appraisal Report
Day and Date: - Monday, 12th December, 2022
Report**

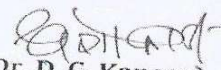
Bharati Vidyapeeth's Dr. Patangrao Kadam Mahavidyalaya, Sangli and IQAC organized One Day Teacher Training Program on "SSR Preparation" and "Self-Appraisal Report" on 12th December 2022. Honorable Principle Dr. D.G. Kanase, Vice Principal Prof. Dr. S. N. Borhade, Vice Principal and IQAC Coordinator Dr. A. R. Supale and Prof. T. R. Sawant were present for this program. The program commenced with welcome note by Prof. T. R. Sawant.

In the first session resource person Dr. A. R. Supale began the session after the welcome address and envisaged that NAAC is an important phenomenon in internalizing and institutionalizing quality assurance. He enlightened the ways to prepare for the revised SSR proceedings. He mentioned that IQAC plays vital role in a growth of institution. He gave holistic view and importance of 7 criteria's as quality parameters.

In the next session resource person Prof. Dr. S. N. Borhade guided on Self-Appraisal Report. He explained in a detail about how self appraisal plays the major role in helping employees to evaluate their performance. Self appraisal takes the process of evolution at very personal and individual level leading to more pronounced understanding of an employee's performance. He also guided on how to fill up the self appraisal report in detail.

Prof. T. R. Sawant hosted the program. Mrs. Bharati Bhavikatti proposed the vote of thanks. All teaching and non-teaching faculty members were present for the program.




(Dr. D. G. Kanase)

PRINCIPAL,
Dr. Patangrao Kadam Mahavidyalaya,
Sangli - 416416 (Sangliwadi)

**Bharati Vidyapeeth's
Dr. Patangrao Kadam Mahavidyalaya, Sangli**

Internal Quality Assurance Cell

Teacher Training Program

on

SSR Preparation and Fill up Self-Appraisal Report

Date- 12/12/2022

Attendance

Sr. No.	Name	Sign
1	Dr. A.M. Sargar	
2	Dr. A. R. Supale	
3	Dr. T.R. Lohar	
4	Dr. R.N. Deshmukh	
5	Dr.S.T. Mane	
6	Shri. C.A. Shete	
7	Dr. Mrs. V. S. Kumbhar	
8	Shri. N.G. Bahiram	
9	Dr. V.B. Awale	
10	Shri. H.V. Wangikar	
11	Shri. M.P. Gavit	
12	Mrs. B.K. Bhavikatti	
13	Dr.B.B.Ballal	
14	Dr.M.J. Dhanavade	
15	Dr. D.P. Nade	
16	Shri. N.N. Natke	
17	Shri. Y.C. Dhulgand	
18	Shri. A.B. Khadtare	
19	Shri T.R.Sawant	
20	Shri M.B.Bhawari	
21	Shri. A.A.Pol	
22	Ms. R.S. Kamble	
23	Shri. A.A. Tupe	
24	Dr. S.N. Borhade	
25	Dr. A.H. Jadhav	
26	Dr. N.V. Gaikwad	
27	Dr. M.T. Kolhal	
28	Ms. R.D. Waghmare	
29	Shri. N.D. Pawar	
30	Shri. A.A. Kumbhar	
31	Shri. S.A. Kamble	
32	Dr.Ms. V.A. Satpute	
33	Mrs. J.D. Hatkar	



Bharati Vidyapeeth's
Dr. Patangrao Kadam Mahavidyalaya, Sangli
and
Internal Quality Assurance Cell
Teacher Training program
on
Use of Interactive Digital Board
Date- 01/03/2023
Report

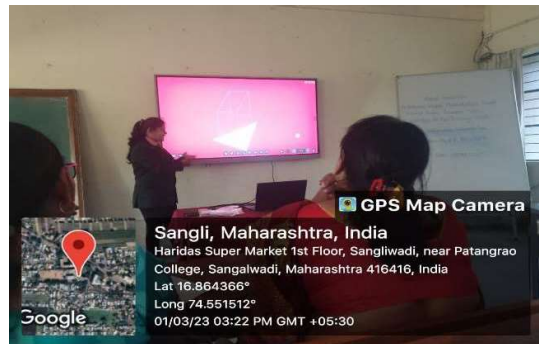
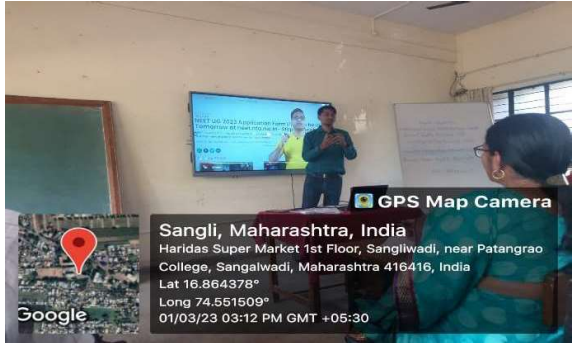
Bharati Vidyapeeth's Dr. Patangrao Kadam Mahavidyalaya, Sangli and IQAC organized Teacher Training Program on 'Use of Interactive Digital Board' on 1st March, 2023. Ms. Sonali Meshram and Mr. Yogesh Nagargoje were present as resource persons for this training program.

Honorable Principal Dr. D. G. Kanase, Vice Principal Dr. S.N. Borhade, Vice Principal and IQAC Coordinator Dr. Amit Supale, Prof. T. R Sawant were present for the workshop.

Resource persons Ms. Sonali Meshram and Mr. Yogesh Nagargoje introduced digital board's interactive screen that displays text images, videos which helps students to visualize content better. This interactive board should be useful in many ways and makes easy the teaching learning process. Mr. Nagargoje demonstrated the various digital tools that should be beneficial for teaching and learning.

Ms. Sonali Meshram guided on digital board's effective use in teaching. A digital board is with many applications that make teaching more manageable with the use of digital board. She demonstrated the various tools and their actual use in effective teaching. Ms. Sonali asserted that the interactive digital board is quite essential for better learning.





Students who learn more naturally can make better use of new resources and technologies. These digital tools help students to fulfill their true potentials and for that reason switching to a digital board for teaching is necessary. Mrs. Bharati Bhavikatti hosted the program and vote of thanks proposed by Prof. Dr. S. N. Borhade. All faculty members were present for the workshop.




(Dr. D. G. Kanase)
PRINCIPAL,
Dr. Patangrao Kadam Mahavidyalaya,
Sangli - 416416 (Sangliwadi)

Bharati Vidyapeeth
Dr. Patangrao Kadam Mahavidyalaya, Sangli.

Internal Quality Assurance Cell

Teachers Training Programme

on

Use of Interactive Digital Board

Date- 01/03/2023

Attendance

Sr. No.	Name	Sign
1	Dr. A. M. Sargar	
2	Dr. A. R. Supale	
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18	Shri. A. B. Khadtare	
19	Shri T. R. Sawant	
20	Shri M. B. Bhawari K.M.	
21	Shri. A. A. Pol	
22	Dr. R. S. Kamble	

Chayan O.S.



23	Shri. A. A. Tupe	<i>Tupe</i>
24	Dr. S. N. Borhade	<i>Borhade</i>
25	Dr. A. H. Jadhav	<i>Jadhav</i>
26	Dr. N. V. Gaikwad	<i>Gaikwad</i>
27	Dr. M. T. Kolhal	<i>Kolhal</i>
28	Ms. R. D. Waghmare	<i>Waghmare</i>
29	Shri. N. D. Pawar	<i>Pawar</i>
30	Shri. A. A. Kumbhar	<i>Kumbhar</i>
31	Shri. S. A. Kamble	<i>Kamble</i>
32	Dr. Ms. V. A. Satpute	<i>Satpute</i>
33	Mrs. J. D. Hatkar	<i>Hatkar</i>
34	Shri. A. B. Bokane	<i>Bokane</i>
35	Shri. Amol Vande	<i>Vande</i>

36 Dr. S. Y. Salunkhe

Salunkhe

37. Patil. Snehal. S.

Patil

38. Kamble Sukanya. A

Kamble

39. Sanjeevani A. Bhedase

Bhedase

40. Sapana V. Velhal

Sapana

41. Jadhav ArL

Jadhav

42. Sru. Gawade V.A

Gawade

43) Mrs. Mane R.S.

Mane

44) Miss Vibhute S.A

Vibhute

45) Ushadevi A. Kamble

Kamble

46) Mrs. Patil S.C.

Patil

47) Mr. A.A. Mulani

Mulani

48) Mr. S.D. Pakate

Pakate

49) Mr. V.N. Dubal

Dubal

50) Mr. S.S. Sargar

Sargar

51) Dr. A.S. Sapkal

Sapkal

Kamble S.N.



**Bharati Vidyapeeth's
Dr. Patangrao Kadam Mahavidyalaya, Sangli
and
Internal Quality Assurance Cell
“Five Days Professional Development Program”**

25th February to 2nd March, 2023

Report

Bharati Vidyapeeth's Dr. Patangrao Kadam Mahavidyalaya, Sangli and IQAC organized Five Days Professional Development Program for non-teaching staff from 25th February to 2nd March, 2023.

The program was inaugurated by Principal Dr. D.G. Kanase. For the first day honorable Principal Dr. D. G Kanase was resource person. Vice Principal Prof. Dr. S. N. Borhade, Vice Principal Dr. A. R. Supale, Prof. T. R Sawant and non-teaching staff of the college were present for this program.

Principal Dr. D. G. Kanase in his speech guided about the importance of administrative skills. He asserted that any successful efficient institute should have both administrative and professional staff who have strong skills in this area as well as individual contributors. He began his speech with history of Bharati Vidyapeeth and he further added in his speech that the good administration runs the best organization.

He briefly summarized the important factors for effective administration. Administration has different responsibilities like admission process, conducting examinations, collecting and storing office data neatly, writing notices for students as well as teachers and for doing their work effectively the non teaching faculty must be trained and well prepared with administrative skills.

The workshop was organized by IQAC. Program welcomed and put forward by Vice Principal and NAAC Co-ordinator Dr. A. R. Supale and hosted by Ms. R. D. Waghmare. Vote of thanks proposed by Dr. A. H. Jadhav.



On 2nd day, Vice Principal Prof. Dr. S. N. Borhade, Vice Principal Dr A. R. Supale, Prof. T. R. Sawant were present for this workshop. Resource person Mrs. Shweta Kulkarni, Chief Administrative Officer at Bharti hospital Sangli guided about “General Administration”.

In her speech Mrs. Shweta Kulkarni talked about how administrative skills are extremely important as these hold the organization together and administrative experience helps to achieve objectives and goals of organization. She further added that having multitasking skills will save the time and also helps to be a productive and reduce the procrastination. She talked on different administrative duties and responsibilities of employees. Mrs. Shweta Kulkarni guided on rules and regulations that should be followed by employees for successful administration.

The chief guest’s introduction was given by Mrs. Asha Madane. On 2nd day program was hosted by Ms. R. D. Waghmare and Mrs. Aruna Suryawanshi expressed the vote of thanks.



On 3rd day of program Vice Principal Dr. S. N. Borhade, Vice Principal Dr. A. R. Supale, Prof. T. R. Sawant were present.

Prof. Dr. S. N. Borhade guided in first session about importance of administrative ethics, understanding ethics policy and identification of ethical problems. He said in his speech at any workplace ethical values plays vital role. It is important to understand that ethical behavior in the workplace can stimulate positive employee behaviors that lead to organizational growth.

In the second session Mr. T. R. Sawant guided on role of management in the workplace and how to apply good work ethics and business etiquettes. He further expressed the objective of the session that is to create awareness of ethical issues in work place. High ethical standards can help the organization in development and growth.



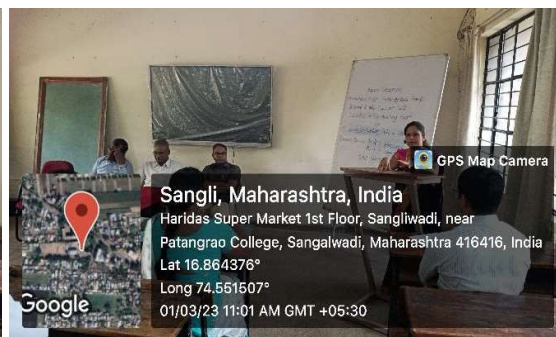
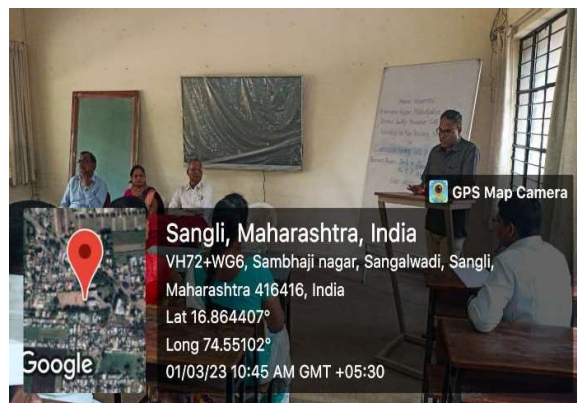
The program was welcomed and introduced by Mr. S. A. Kamble. Vote of thanks proposed by Mr. Y. C. Dhulgand.

On 4th day of program Vice Principal Prof. Dr. S.N. Borhade, Vice Principal and IQAC Coordinator Dr. A. R. Supale, Prof. T. R. Sawant were present.

For the first session Dr. K. M Bhawari guided on the basic concept of official document writing and effective letter writing in administration. He said, “at every workplace writing skills plays vital role and to get the effective writing skills the office staff should provide the training and workshops related to the office.” Good written communication involves the language with precision, constructing a logical argument etc.

The second session speech on communication and writing skills at work place was delivered by Ms. R. D. Waghmare. In her speech she explained about basic use and

importance of effective writing skills in workplace. She expressed various principles and ideas for the effective communication.



The program was welcomed and introduced by Dr. A. H. Jadhav and vote of thanks proposed by Mr. S. A. Kamble.

On 5th day of program Vice Principal Prof. Dr. S. N. Borhade, Vice Principal and IQAC Coordinator Dr. A. R. Supale, Mr. T. R. Sawant were present For the first session on 'Laboratory Safety' the resource person was Mrs. Bharati Bhavikatti and for the second session on 'IT Awareness' resource person was Mr. Amol Vande. In the first session Mrs. Bharati Bhavikatti talked on having strong set of overall laboratory safety rules and its importance to avoiding the disaster in the lab. She added in her speech that safety rules are only effective when they are introduced and for that strong lab management is important to safe laboratory as well. She informed in detail about various lab safety rules, safety lab emergencies, security and protective equipment.



In the next session Mr. Amol Vande talked on how IT awareness helps employees to understand proper risk associated with their action and to identify attacks they may encounter. He also informed about new tools and apps and their uses in administrative work like Google Drive, Google Doc, Google Translator, Google Chrome, Online Dictionary, Virtual Keyboard, Gmail, YouTube etc. The program welcomed and introduced by Mr. Y. C. Dhulgand. Vote of thanks was proposed by Ms. R.D. Waghmare. All non teaching staff members were present for this workshop.



(Signature)
(Dr. D. G. Kanase)
 PRINCIPAL,
 Dr. Patangrao Kadam Mahavidyalaya,
 Sangli - 416416 (Sangliwadi)


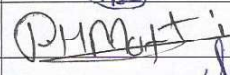
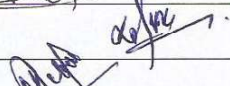

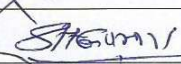

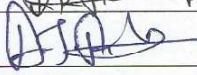
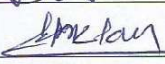
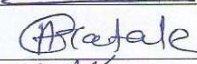

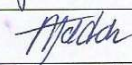
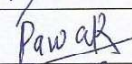

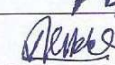
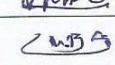
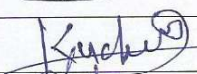

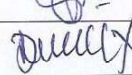
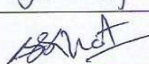
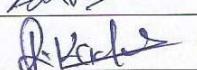
Bharati Vidyapeeth's
Dr. Patangrao Kadam Mahavidyalaya, Sangli
INTERNAL QUALITY ASSURANCE CELL

Workshop for Non-Teaching Staff
on
Importance of Administrative Training

Day & Date: - Saturday, 25/02/2023

Time: 11.00 am to 11.30 am

Attendance

Sr. No.	Name	Sign
1	Shri. B. H. More	
2	Shri. D. H. Mohite	
3	Shri. S. V. Jadhav	
4	Shri. S. B. Jadhav	
5	Shri S. H. Gurav	
6	Shri R. K. Patil	
7	Shri A. J. Pathan	
8	Shri S. M. Kadam	
9	Mrs. A. P. Tatale	
10	Shri. V.V. Pawar	
11	Mrs. A. A. Suryawanshi	
12	Shri. P. P. Pawar	
13	Shri. A. A. Pawar	
14	Shri. V.G. Kamble	
15	Shri L. B. Chavan	
16	Shri. A. P. Kudale	
17	Shri. S. G. Kapase	
18	Shri. D.V. Yadav	
19	Shri A. Khot	
20	Shri. Rohit Kadam	



21 Shri. Kumtekar 

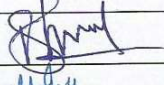
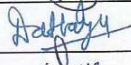

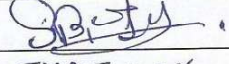
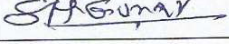
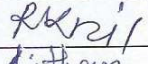
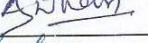
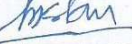
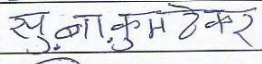
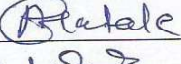

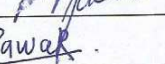
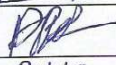
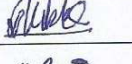


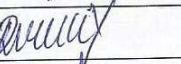
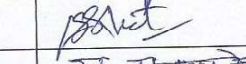
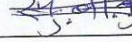


Bharati Vidyapeeth's
Dr. Patangrao Kadam Mahavidyalaya, Sangli
INTERNAL QUALITY ASSURANCE CELL

Workshop for Non-Teaching Staff
on
General Administration

Day & Date: - Monday, 27/02/2023

Time: 10.30 am to 11.30 am

Attendance

Sr. No.	Name	Sign
1	Shri. B. H. More	
2	Shri. D. H. Mohite	
3	Shri. S.V. Jadhav	
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8	Shri S. M. Kadam	
9	Shri. S.B. Kumthekar	
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16	Shri L. B. Chavan	
17	Shri. A. P. Kudale	
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19	Shri. D.V. Yadav	
20	Shri A. Khot	
21	Shri. Rohit Kadam	




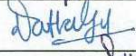



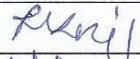
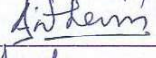
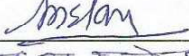
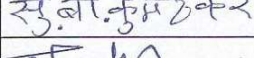
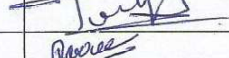
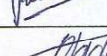
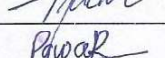



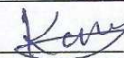
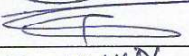
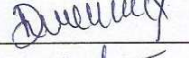
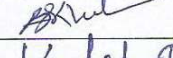

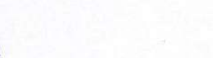
Bharati Vidyapeeth's
Dr. Patangrao Kadam Mahavidyalaya, Sangli
INTERNAL QUALITY ASSURANCE CELL

Workshop for Non-Teaching Staff
on
Office Management and Ethics

Day & Date: - Tuesday, 28/02/2023

Time: 10.30 am to 11.30 am

Attendance

Sr. No.	Name	Sign
1	Shri. B. H. More	
2	Shri. D. H. Mohite	
3	Shri. S.V. Jadhav	
4	Shri. S. B. Jadhav	
5	Shri S. H. Gurav	
6	Shri R. K. Patil	
7	Shri A. J. Pathan	
8	Shri S. M. Kadam	
9	Shri. S.B. Kumthekar	
10	Mrs. A. P. Tatale	
11	Shri. V.V. Pawar	
12	Mrs. A. A. Suryawanshi	
13	Shri. P. P. Pawar	
14	Shri. A. A. Pawar	
15	Shri. V.G. Kamble	
16	Shri L. B. Chavan	
17	Shri. A. P. Kudale	
18	Shri. S. G. Kapase	
19	Shri. D.V. Yadav	
20	Shri A. Khot	
21	Shri. Rohit Kadam	



Bharati Vidyapeeth's
Dr. Patangrao Kadam Mahavidyalaya, Sangli
INTERNAL QUALITY ASSURANCE CELL

Workshop for Non-Teaching Staff

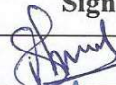

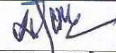

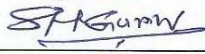
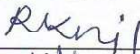
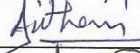
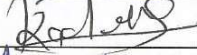

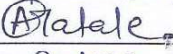
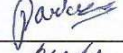
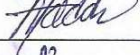
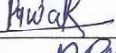
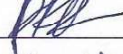

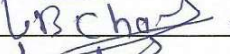

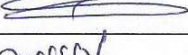
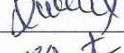
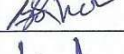

on

Communication & Writing Skills in Workplace

Day & Date: - Wednesday, 01/03/2023

Time: 10.30 am to 11.30 am

Attendance

Sr. No.	Name	Sign
1	Shri. B. H. More	
2	Shri. D. H. Mohite	
3	Shri. S.V. Jadhav	
4	Shri. S. B. Jadhav	
5	Shri S. H. Gurav	
6	Shri R. K. Patil	
7	Shri A. J. Pathan	
8	Shri S. M. Kadam	
9	Shri. S.B. Kumthekar	
10	Mrs. A. P. Tatale	
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12	Mrs. A. A. Suryawanshi	
13	Shri. P. P. Pawar	
14	Shri. A. A. Pawar	
15	Shri. V.G. Kamble	
16	Shri L. B. Chavan	
17	Shri. A. P. Kudale	
18	Shri. S. G. Kapase	
19	Shri. D.V. Yadav	
20	Shri A. Khot	
21	Shri. Rohit Kadam	




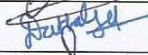

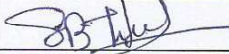
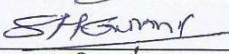
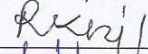
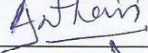
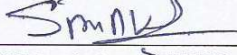
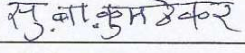
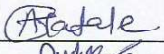
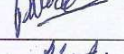
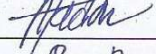
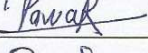
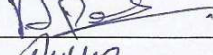
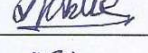


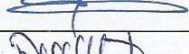
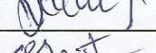
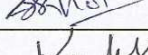
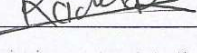
Bharati Vidyapeeth's
Dr. Patangrao Kadam Mahavidyalaya, Sangli
INTERNAL QUALITY ASSURANCE CELL

Workshop for Non-Teaching Staff
on
Laboratory Safety while performing lab
and
IT Awareness

Day & Date: -Thursday, 02/03/2023

Time: 10.30 am to 11.30 am

Attendance

Sr. No.	Name	Sign
1	Shri. B. H. More	
2	Shri. D. H. Mohite	
3	Shri. S.V. Jadhav	
4	Shri. S. B. Jadhav	
5	Shri S. H. Gurav	
6	Shri R. K. Patil	
7	Shri A. J. Pathan	
8	Shri S. M. Kadam	
9	Shri. S.B. Kumthekar	
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15	Shri. V.G. Kamble	
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18	Shri. S. G. Kapase	
19	Shri. D.V. Yadav	
20	Shri A. Khot	
21	Shri. Rohit Kadam	



BHARATI VIDYAPEETH'S

DR. PATANGRAO KADAM MAHAVIDYALAYA, SANGLI

Report

Administrative Skills Training Workshop for Non-Teaching Staff

20th May, 2023

One Day Administrative Skills Training Workshop was organized at Bharati Vidyapeeth's Dr. Patangrao Kadam Mahavidyalaya, Sangli on 20th May, 2023. The main purpose of the workshop was to imbibe the ethics and manners among the teaching faculty and non-teaching staff. 187 participants were the part of the workshop.

Dr. M. S, Sagare, Joint Secretary; Pradeep Patil, Senior writer; Prof. Dr. Dr. Milind Deshmukh, Deputy Registrar Shivaji University Examination Department, Kolhapur, Mr. Jayant Awte , Senior Author; G. R. Padase, Mr. P. S. Pandav, Deputy Registrar Shivaji University Examination Centre, Kolhapur. Principal, Dr. D. G. Kanase were present as chief guests and Bharti University's Regional Director of Sangli district, Dr. H. M. Kadam was a chairperson for the workshop. The inauguration of the workshop was taken place with offering the flowers to the image of respected Dr. Patangrao Kadam Saheb, the founder of Bharati Vidyapeeth.

Dr. M. S, Sagare guided the all participants. He said, "non-teaching staff is the stake holder of the college. They have to play different kinds of role in the educational field so they must acquire various types of skills. They have to understand the problems and needs of students as well as parents. Servants must cultivate loyalty towards the institution by keeping a role of cooperation."





Mr. Pradeep Patil said, “Those have creative thinking who can do good job at work place. One must be loyal with his work where he or she works. One has to understand necessity of the institute and he must always try to give his best.” Dr. G.R. Padase expressed his views that the satisfaction on the face of the student is the joy of the administration. Therefore, the student should be considered as the main focus by the servant. Prof. Dr. Milind Deshmukh said, once you take interest in doing any work, you never feel monotonous. Hence, whatever you have to do, do it from your heart. Mr. P. S. Pandav said, “If you work honestly and faithfully, you get good results.” Mr. Jayant Awte highlighted the role of cooperation in administrative work and elaborated the importance of parents in the story collection “Sawa”.

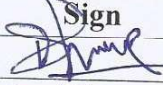
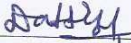
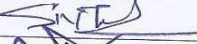




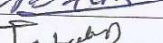
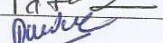
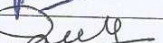
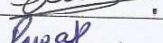


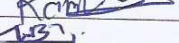
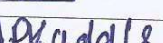


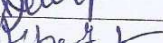

Mr. Shahaji Kapse did comparing, Shri. Dattatray Mohite put forward program proposal and Mrs. Asha Madane proposed vote of thanks. In this ways the workshop was taken place.




(Dr. D. G. Kanase)
PRINCIPAL,
Dr. Patangrao Kadam Mahavidyalaya,
Sangli - 416416 (Sangliwadi)

Bharati Vidyapeeth's
Dr. Patangrao Kadam Mahavidyalaya, Sangli
Internal Quality Assurance Cell
Administrative Skills Training Workshop for Non-Teaching Staff
20th May, 2023

Attendance

Sr. No.	Name	Sign
1	Shri. B.H. More	
2	Shri. D. H. Mohite	
3	Shri. S.V. Jadhav	
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17	Shri. S.G. Kapase	
18	Shri. D.V. Yadav	
19	Shri A. Khot	
20	Shri. Rohit Kadam	