

#### "Social Transformation Through Dynamic Education" Bharati Vidyapeeth's

### Dr. Patangrao Kadam Mahavidyalaya, Sangli

Founder: Dr. Patangrao Kadam M.A., LL.B., Ph.D.

Principal Dr. D.G. Kanase M.Sc., Ph.D.

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Accredited with 'B+++ Grade by NAAC (3rd Cycle)

### **Maintenance Policy**

### **Maintaining and Utilizing** Physical, Academic and Support Facilities

The College Development Committee is the policy-making apex body and the Principal of the College makes decisions for the maintenance and optimum utilization of physical, academic and support facilities.

**Classrooms:** All classrooms, washrooms, college premises and infrastructural Materials are maintained by the non-teaching staff. Cleaning service is done by Peon and daily wagers, appointed through Walmiki Enterprises. They regularly clean the premises and washrooms. The cleaning record is maintained as per the provided timetable.

**Laboratory:** Laboratory assistants are well-trained to calibrate the instruments under the guidance of the concerned faculty. Lab-in-charge maintains the equipment and cleanliness of the laboratory. Defective instruments are brought to the notice of the laboratory assistant and Head of the Department. Service engineers from manufacturing companies are called for the repairs as per requirements. Complaint of defective instruments is given to the respective agency as per AMC. Regular servicing and maintenance are done for increasing the life of instruments. Practicals are conducted in afternoon and evening sessions for maximum utilization of laboratory space.

Library: The college library works effectively under the Librarian and Library Advisory Committee. The main intention of the Library Committee is to decide and adopt policies for the library services and effective functioning of it. The library is maintained by the Librarian and Attendants. Regular dusting and cleaning are done by using vacuum cleaners. Furniture and fixtures are centrally repaired as per the requirement. The library is fully automated. Book exhibitions are conducted in the library. Books suggested by staff members are purchased and collected in the library. Open access is given to students. Special reading room facility and Computers are provided for access to e-content. New arrivals are exhibited on board and screens. A separate computer is provided to students for book searches. The books, journals and other reading materials are purchased as per requirements of changes in syllabi. The college library has bought a membership of N-LIST, INFLIBNET.

**Sports facilities:** The college provides the necessary infrastructure and facilities for sports practice exercise and morning, evening walks. Regular maintenance is carried out for the playground, sports rooms, gymnasium, sports equipment and sports material by the Physical Director and supporting staff. Sports material is issued to the students during the period of the competition. The gymnasium is used by students as per the given slot.

IT Infrastructure: To facilitate the teaching and learning process, the college has established a Computer Facility Centre (CFC). Regular up-gradation is carried out for hardware and software. Computers are distributed in departments, office, library and administrative work as per the requirement. Computers are connected through LAN and WI-FI with a high-speed internet facility. Computers are provided with upgraded antivirus software. Experts and technicians visit as per need for maintenance. Work like cartilage refill and toner change is done by Impulse Icon InfoTech.

**Other Facilities:** The Botanical Garden is maintained by non-teaching staff of the Botany department. Regular use of fertilizers and pesticides is done to maintain the garden. Regular pruning of plants is done by the support staff of the college. Need-based repair work of furniture and fixtures is done by giving contracts to

proper agencies. The record register is maintained centrally for the requirements. The sanction process is done through dead stock and purchase committees. Maintenance and painting of buildings and infrastructure is done as per need. Cleaning of drainage pipelines is done regularly.

Principal, Dr. Patangrao Kadam Mahavidyalaya, Sangli.



## भारती विद्यापीठाचे डॉ.पतंगराव कदम महाविद्यालय, सांगली

जा.क्र./भावि/पकम/

/2022-2023

दि.०९/१२/२०२२

प्रति, मा. कार्यवाह, भारती विद्यापीठ, भारती विद्यापीठ भवन, पुणे-३०.

विषय:- सुरक्षा रक्षक यांच्याशी झालेल्या करारास परवानगी मिळणेबाबत..

महोदय,

उपरोक्त विषयानुसार भारती विद्यापीठाचे डॉ.पतंगराव कदम महाविद्यालय, सांगली या शाखेस इंदिरा सुरक्षा सेवा, जाधववाडी, मार्केटयार्ड कोल्हापुर यांच्याशी सन २०२२-२०२३ या शैक्षणिक वर्षासाठी दि.०१ नोव्हेंबर २०२२ ते ३१ ऑक्टॉबर २०२३ पर्यंतच्या झालेल्या करारास परवानगी मिळाबी ही विनंती.

कळावे.

सोबतः- झेरॉक्स प्रत

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आपला विश्वास्,

(डॉ.डी.जी.कणसे) प्राचाय,

हाँ. पतंगराव क**दम** 

महाविद्यालय,सांगली.



महाराष्ट्र MAHARASHTRA

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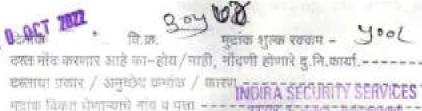
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(पर्देश व्हेंडर) ला. नं, १९९/८८,

कांड नं.. २६०१०३२ महालक्ष्मी चेवर्ग, शॉप नं. ई-२८ आखार

मदांना विकत वेजान्वाची सही/

#### AGREEMENT FOR SECURITY SERVICES THIS AGREEMENT is made on this 1st November, 2022 Between

Bharati Vidyapeeth's Dr. Patangrao Kadam Mahavidyalaya, Sangliwadi, Dist-Sangli is constituent unit of Bharati Vidyapeeth, a public Charitable Trust registration under the Bombay Public Trust Act. 1950 and bearing its Registration No. F/277-Poona, and having its Registered Office at Bharati Vidyapeeth Bhavan, L.B.S. Marg, Pune - 411 030 represented by its Principal Dr. Dhanaji Govindrao Kanse Age 59 Occupation: Service--hereinafter called "BVPKM, Sangliwadi" (which expression shall unless repugnant to the context or meaning thereof shall mean and include or shall be deemed to mean and include their Successor, Assigns, Legal Representative, Trustee etc.,)

----THE PARTY OF THE ONE PART

#### AND

Indira Security Services, a Company registered under the PASARA, having its registered office at 232/8, E-Ward, Jadhavwadi, opp. Market Yard, Kolhapur – 416005 Hereinafter referred to as 'ISS' of the OTHER PART.

----THE PARTY OF THE OTHER PART

#### WHEREAS

- ISS is an agency duly registered under the Private Security Agency Act (PASARA)
  Registration No. MH/KOP/AASTHA-01/2566 and thus engaged in providing security
  guards and security services to their clients.
- ii) ISS interalia is engaged in business of Security and wishes to avail of security services for its office and other sites;
- iii) ISS has approached BVPKM, Sangliwadi and after having understood the requirements and specifications of BVPKM, Sangliwadi, it has agreed to provide security guards and security services as per the requirements of BVPKM, Sangliwadi.
- iv) The parties are desirous to reduce into writing, the terms and conditions agreed between the parties as set out hereunder.

# NOW THEREFORE THIS AGREEMENT WITNESSETH AS UNDER:

#### ARTICLE I Term and Renewal

a. Initially this agreement shall be for a period of 1<sup>st</sup> November, 2022 to 31<sup>st</sup> October 2023, 12 month (s) and shall be renewed for a further term as may be agreed to between the parties.

#### ARTICLE II Security Services

- 2.1 ISS shall do all such acts, deeds and things to keep itself registered / exempted under the Maharashtra Private Security Guards (Regulation of Employment and Welfare) Act 1981 [as 'Employer Agency' under "Private Security Guards (Regulation of Employment & Welfare) (Amendment) Scheme, 2001"] ISS represents and warrants that the details provided by it to BVPKM, Sangliwadi. Viz. PF code No. PUKOL0104289000 PAN No.BKSPS0271A, GST No. 27BKSPS0271A1Z4 and ESIC No. 33000453770001018 are true, valid and subsisting as on date and further undertakes to comply with all other applicable laws, rules, regulations and notifications as applicable, at all times. The detailed description of various branches of ISS is annexed in Annexure A.
- 2.2 ISS shall provide security services and deploy its duly trained Security Guards / Supervisors as may be required from time to time by BVPKM, Sangliwadi for all the shifts operations at such places as set out in the Annexure B hereto (BVPKM, Sangliwadi). The sites shall be increased or decreased as per the instructions of BVPKM, Sangliwadi from time to time and BVPKM, Sangliwadi shall inform ISS any change in address, if any, of the Sites.



- 2.3 Security Guards and / or Supervisors shall be increased or decreased by BVPKM, Sangliwadi as per the actual need and requirement of BVPKM, Sangliwadi. The actual requirement of Security Guards/ Supervisors shall be conveyed by BVPKM, Sangliwadi to ISS in writing from time to time as per BVPKM, Sangliwadi requirements.
- 2.4 ISS shall ensure that security guards shall join their respective shift duty at least 15 minutes before the start of the shift at the Sites assigned to them. On joining their duty each security guard shall report to supervisor at the Site and sign / initial on the attendance register / muster roll provided by ISS.
  It is agreed between the parties that BVPKM, Sangliwadi shall be entitled to change / alter the shift timings and shall inform ISS such altered shift timing.
- 2.5 ISS shall try to provide as much as possible ex-army men as security guards at BVPKM, Sangliwadi and ISS shall ensure that each and every shift is manned at all Times by fresh and well – rested security guards.
- 2.6. Additional personnel as and when required by BVPKM, Sangliwadi shall be provided by the ISS on contracted rates. BVPKM, Sangliwadi reserves the right to decrease or increase the number at any time during the currency of the contract.
- 2.7 ISS shall provide uniforms, shoes, stocking, belt, cap, photo identity card, lathi, whistle and torches, including monsoon wear etc. to the security personnel in case torch lights are not provided cost of torch lights may be recovered from payment.
- 2.8 The Security Guard / Supervisor who may be engaged by ISS from time to time must carry the photo identity card, which shall have to be issued to him for the said purpose. The identity card should be worn by each security guard / supervisor on their uniform which shall in turn give details regarding their full name, age, identity marks, signatures of the bearer and also of the issuing authority and seal. A duplicate copy of each identity card should be made available to BVPKM, Sangliwadi advance. Present and permanent addressees of all security personnel including security supervisor should be made available to BVPKM, Sangliwadi before their deployment.
- 2.9 ISS should get the character / attendance of each Security Guards / Supervisor verified before he is engaged by it and he should be able to produce the verification report as and when required for any departmental enquiry of the institute or police concerning each Security Guard / Supervisor who may be engaged by him.
- 2.10 ISS shall ensure that security guards and supervisors on duty with BVPKM, Sangliwadi shall be trained and shall be proficient in the following:
- a) Making visitors passes in English / Marathi.
- To use all types of portable fire extinguishers and handling of emergencies like fire and other such contingencies.

- d) Properly dressed, shaved with polished shoes / belts before assuming duty in each shift.
- e) Not to leave their place / post of duty, before being relieved by another guard.
- f) Promptly attending incoming phone calls by picking up the telephone and responding The phone call courteously and politely with welcome note.
- 2.11 ISS Security Guards shall also undertake all necessary access control measures as prescribed by BVPKM, Sangliwadi from time to time. The Security Guards shall ensure that all assets, articles, materials or goods of any nature whatsoever shall not be allowed to ENTER INTO OR TAKEN OUT OF OFFICE PREMISES unless proper Gate Passes and Challans are prepared and ISS shall maintain proper records thereof at all times. The same will be produced for inspection / scrutiny by the authorized officer of BVPKM, Sangliwadi in each shift.
- 2.12 ISS shall perform such other security services as advised by BVPKM, Sangliwadi from time to time in such manner as mentioned therein.

# ARTICLE III Service Charges / Consideration

3.1 In consideration of Security Services provided by ISS under this Agreement, BVPKM, Sangliwadi shall pay to ISS the Maximum amount of consideration at the rate mentioned below;

1.	Bharati Vidyapeeth's Dr. Patangrao Kadam	Rs. 40,000/-		
	Mahavidyalaya, Sangliwadi, Dist-Sangli	(Maximum Amount Limit)		

(Maximum amount of Rupees Fourty Thousand only) per calendar month This amount includes all other mandatory amounts (i.e. P.F, ESIC Etc.) which the ISS has to pay as per Labour Laws including further acts of omission and commission. In addition GST will be paid at actual on billing amount.



The security guard whose service will be utilized by the BVPKM, Sangliwadi will be assigned to BVPKM, Sangliwadi for the purpose of performing duty. ISS shall be billing the heads of the each of the institutions in the name of the BVPKM, Sangliwadi or in the name of concerned head of the institution where the service are provided by ISS and any less / extra duty actually performed will be adjusted in the subsequent month's bill.

- 3.2 The BVPKM, Sangliwadi shall arrange to make payment to ISS of the service charge within fifteen days from the date of receipt on the invoice raised from the ISS.
- 3.3 ISS shall submit monthly bills of previous month on or before 10<sup>th</sup> of next month to the client. While submitting this bills, the contractor shall also submit the P.F. & ESIC Challans. Guards Duty register and all other necessary documents to the BVPKM,

- 3.4 ISS shall ensure that all Security Guards and / or Supervisors are paid promptly and completely their wages, every month. ISS shall ensure that each Security Guard is given his / her emoluments as per all labour welfare statues and other laws that are applicable at the time of paying each months wages including, without limitation, laws and rules relating to Minimum wages, Payments of Wages, Payment of Gratuity. Employees' Provident Fund (EPF), Employees State Insurance Contribution (ESIC) Leave Wage, Bonus, Labour Welfare Fund, Contract Labour regulations etc.
- 3.5 BVPKM, Sangliwadi shall be entitled to set off against and deduct and recover from the aforesaid service charges payable to ISS, any other sums, tax, charge or other amount whatsoever which may be required to be recovered from ISS under this Agreement or any other agreement and / or deducted under any law including income Tax Deducted at Source (TDS), if applicable.
- 3.6 BVPKM, Sangliwadi shall have the right to replace any security guard / supervisor on the following grounds:
- a) In the event of breach by any security personnel of the SOP annexed to this agreement.
- If any security personnel is engaged in or associated with any political.
- In the event any security personnel engages in any activity which results in strict disciplinary action.

# ARTICLE IV Control Rooms and Training of Security Personnel

- 4.1 ISS shall have a national operation's control room and a branch office control room at their corporate office and branch and regional offices respectively.
- 4.2 The Agency shall carry out training surveys and develop basic and specialized Training Modules and training aids to suit the current security requirements of the industry. The Agency shall have standardized the functioning and training curriculum of all the training establishments in the country.
- The details of training attended by the security personnel shall be submitted to BVPKM, Sangliwadi.
- 4.4 The Agency shall provide on going training to all the security personnel on a regular basis including but not limited to regular monthly refresher courses on etiquettes, fire & safety, and emergency series, training on different types of fire Extinguishers and their uses etc.

#### ARTICLE V Confidentiality

5.1 All details, documents, data, applications, software, systems, papers, statements and Staff / Student / Sports Man information (hereinafter referred to as 'Confidential Information') which may be communicated to ISS and / or its security Guards / Supervisor shall be treated as absolutely confidential and AS irrevocably agrees and undertakes and ensures that ISS and its Security Guards / Supervisor shall keep the same secret and confidential and not disclose the same in whole or in part to any person.

- 5.2 ISS agrees and undertakes to:
- Take all necessary action to protect the Confidential Information against misuses, loss,
   Destruction, deletion and / or alteration.
- b) Not to misuse or permit misuse directly or indirectly, commercially exploit the Confidential Information for economic or other benefit.
- c) Not to make or retain any copies or record of any Confidential Information submitted by BVPKM, Sangliwadi other than as may be required for the performance of ISS obligation under this Agreement.
- Notify BVPKM, Sangliwadi promptly of any unauthorized or improper use or disclosure of the Confidential Information.
- Return all the Confidential Information which is in the custody of ISS upon termination / expiry of this Agreement.
- f) ISS hereby unconditionally agrees and undertakes that it shall not and that its personnel shall not disclose the terms and conditions of this Agreement or disclose the information submitted by BVPKM, Sangliwadi under this Agreement to any third party unless such disclosure is required by law or for the purpose of performing any of ISS obligations under this Agreement with the consent of BVPKM, Sangliwadi.
  - g) Ensure that neither ISS nor any of its officers, Security Guards / Supervisor directly or indirectly assist any third person with the promotion of activities which may be prejudicial to the interest or in competition to the activities of BVPKM, Sangliwadi and not to do / operate any other business activity from BVPKM, Sangliwadi sites / premises.
- h) ISS hereby specifically agrees to indemnify and keep BVPKM, Sangliwadi indemnified safe and harmless at all times against all or any consequences arising out of any breach of this undertaking by ISS and / or its Security Guards / Supervisor and shall immediately reimburse and pay to BVPKM, Sangliwadi may suffer, incur or pay in connection therewith.

#### ARTICLE VI ISS Covenants that

- a) ISS shall ensure compliance of all applicable laws, rules and regulation and shall provide all necessary assistance and documentary proof of compliance of all applicable laws, rules and regulations in respect provision of services under this Agreement or any other previous agreement / document.
- b) ISS Security Guards shall perform their duties as per ISS needs and requirements and the Supervisor shall ensure their discipline, safety and that ongoing training is imparted to them. The Security Guards will coordinate with the Shift Duty In-charge (Supervisor)

- e) ISS Security Guards / Supervisors shall not indulge in any Union / Industrial relations activities, dispute / disagreement whilst on duty on BVPKM, Sangliwadi premises at any time. Such an act on BVPKM, Sangliwadi premises / Area shall be viewed seriously and may lead to the termination of this agreement.
- d) Any breach of security or violation of security instructions by ISS staff will render termination of this contract with or without notice at the sole discretion of BVPKM, Sangliwadi.
- e) ISS will be responsible for the discipline of the Security Personnel employed by them as per Conduct Rules and Regulations /Standard Operating Procedures of BVPKM, Sangliwadi.
- f) ISS shall arrange subject to the provisions contained herein to safeguard the documents, appliances, fittings materials and property of the entire premises of the sites as mentioned in ANNEXURE B and any change therein as communicated by BVPKM, Sangliwadi to ISS in writing by posting its guards in such manner and at such points as may be necessary. In addition to providing security to the property of premises, the services include patrolling of required area at all times during day and night on 24 hours basis, giving instruction to park private vehicles on proper place, watching the movements of public / visitors and alert the departmental security officer in alarming situations, like when workers come in procession to press their demands, fire, flooding etc.
- g) Senior Officer of ISS should visit and check the Security staff periodically in different shifts and monitor their performance.
- h) ISS accepts the responsibility for all acts of commission or omission of its employees in relation to assets directly handed over and personally guarded by the security staff. In cases of any theft / pilferage of any property belonging to the departments, housed in sites / premises, the departmental security officer may, if shall immediately register complaints with the police an informs ISS for immediate follow up investigation. It will be the responsibility of ISS to pursue the matter with the police with the assistance of the concerned in BVPKM, Sangliwadi. The sole responsibility to ensure security and safety of all the property and assets (movable and immovable) of the BVPKM, Sangliwadi rests with the ISS and if there is any loss to BVPKM, Sangliwadi on account of negligence, dishonesty, connivance and / or due to any cause on the part of his personnel, ISS shall be held responsible and make good the loss to BVPKM, Sangliwadi.
  - ISS shall keep BVPKM, Sangliwadi, indemnified against all claims whatsoever in respect of the persons deployed by him at various points under the contract. In case any employee of the ISS so deployed enters in dispute of any nature whatsoever, it will be the responsibility of ISS to contest and resolve the same. In the event of BVPKM, Sangliwadi being made a party and is required to contest the case, BVPKM, Sangliwadi will be reimbursed for the actual expenses incurred towards legal and other



i)

Ensure that no financial or any other liability of any nature devolves on BVPKM, Sangliwadi in this respect and shall keep BVPKM, Sangliwadi indemnified in all respects.

- j) In case any of the persons so deployed by ISS does not come up to the mark or does not perform his duties properly or indulges in any unlawful activities or disorderly conduct, ISS shall take immediate suitable action against such employee / replace him to the satisfaction of the BVPKM, Sangliwadi within 24 hours of notice given by BVPKM, Sangliwadi to ISS.
- k) The security guards so employed on contract basis for purpose of providing security to the sites / premises are sole employees of ISS and they have no right to claim any compensation or regular appointment in BVPKM, Sangliwadi does not own any responsibility whatsoever either for their absorption / regularization / continuation of engagement explicitly or implicitly.

#### ARTICLE VII Intellectual Property Rights

- No intellectual property rights of any nature shall be transferred from BVPKM, Sangliwadi to ISS in the course of performing any obligations or otherwise under this agreement. ISS may use certain tools, processes or methodologies of BVPKM, Sangliwadi as may be necessary to perform the services contemplated under this agreement. ISS shall in advance inform the BVPKM, Sangliwadi about the use of such tools and process or methodologies and ISS guarantees to the BVPKM, Sangliwadi that the use of the aforesaid, shall not adversely affect to the use by BVPKM, Sangliwadi of its intellectual property. Ownership of all intellectual property rights and any other rights in these shall vest with BVPKM, Sangliwadi, and no rights shall be deemed to have accrued to the ISS. ISS further covenant not to use BVPKM, Sangliwadi intellectual property including but not limited to its logo on any of its correspondences, visiting cards, uniforms of the security personnel etc.
- 7.2 For the purposes of this agreement, "Intellectual Property" means all Intellectual Property Rights owned by or licensed to BVPKM, Sangliwadi which are made available or which become known to ISS for the purposes or in the context of the provision of services to the BVPKM, Sangliwadi by ISS under this agreement.
- 7.3 For the purposes of this agreement, "Intellectual Property Rights" means copyright (including future copyright), trade mark, design, processes, patent and circuit layout rights and all other intellectual property right belonging to BVPKM, Sangliwadi, whether registered or unregistered and whether registrable or not.

#### ARTICLE VIII Insurance

ISS shall obtain adequate insurance policy in respect of his guards / supervisor to be engaged for the work, towards meeting the liability of compensation arising out of death / injury / disablement at work etc. and shall produce a convention of the second of the seco

#### ARTICLE IX Assignment

ISS shall not assign this agreement or any interest herein without the prior written consent of BVPKM, Sangliwadi. Any permitted assignment of this agreement shall be subject to the provisions of this agreement which shall continue to be in full force and effect and ISS shall guarantee the performance of its assignee and shall remain liable for all obligations herein.

# ARTICLE X Representations and Warranties

ISS represents, warrants and confirms to BVPKM, Sangliwadi that.

- a) It is permitted by its charter documents to enter, and are not restrained, prevented or inhibited (by way of contract or arrangement to which they are a party) from entering into this agreement and undertaking the obligations herein.
- b) It has taken all necessary corporate action to authorize the execution and consummation of this agreement and will furnish satisfactory evidence of same upon request.
- Neither the execution nor the delivery of this agreement, the consummation of the transactions contemplated hereby, or the fulfillment of or compliance with the terms and conditions of this agreement, conflict with or result in a breach of or a default under any of the terms, conditions or provisions of any legal restriction (including, without limitation, any judgment, order, injunction, decree or ruling of any court or governmental authority, or any federal, state, local or other law, statute, rule or regulation) or any covenant or agreement or instrument to which it is a party, or by which it or any of its property is bound, nor does such execution, delivery, consummation or compliance violate or result in the violation of its constitutional documents.
- d) All services rendered and operations conducted pursuant to this agreement shall be in compliance with all applicable legislations, statutes, ordinances, regulations, administrative rulings or requirements of law as prevailing in the State of Maharashtra and India including, without limitation, rules and regulations of including amendments and / or court rulings / orders relating thereto.
- e) It has and shall obtain and / or renew from time to time, all licenses, permissions, approvals and registrations as may be required under any law / rules / regulations etc., for carrying out its obligations herein.
- f) ISS shall maintain all records and registers (including without limitation, attendance register, wages register) as may be required to be maintained by the Guard Board or under any law / rules / regulations as may be applicable to ISS. All such records shall be maintained in the manner and at such places as prescribed under the applicable law an ISS shall produce such records / register on request for BVPKM, Sangliwadi's inspection whenever BVPKM, Sangliwadi deems necessary.
  - d) There are no dues of any of the security personnel pending as on the date of execution of this agreement.

#### ARTICLE XI Indemnity

ISS shall indemnify BVPKM, Sangliwadi against any loss, damage, claim, action or expense (including without limitation, legal expense) which BVPKM, Sangliwadi suffers as a direct or indirect result of any of the following:

- a) A breach of this agreement by the ISS, including without limitation any failure to perform the services or a failure to perform or delay in the performance of the services in accordance with either this agreement or the request submitted by BVPKM, Sangliwadi.
- Any representation made or warranty given by ISS under this agreement being incorrect or misleading in any way.
- c) The breach of any provision of the services or any activity directly or indirectly associated with the provision of the services.
- Any negligent act or failure to act by ISS or any of its employees, agents, officers or contractors.
- e) All actions, proceedings, claims, demands or prosecutions which any be brought, commenced or instituted against BVPKM, Sangliwadi for the damages, or loss or accident caused to any third party during the course of provision of security services or otherwise and also against all costs, damages and expenses which BVPKM, Sangliwadi may in any way pay or incur in defending or settling the same in consequence thereof.
- f) Consequences arising out of ISS or its representatives, default or negligence or non adherence to Municipal / State / Central Act, Rules, Regulations, Orders or Direction issued from time to time relating to provision of Services provided hereto. Should BVPKM, Sangliwadi be held liable for any loss, damages, or compensation to third parties arising out of or in relation to provision of security services carried on by ISS to BVPKM, Sangliwadi together with the cost incurred on any legal proceeding pertaining thereto.
- g) Any claim for all employee related liabilities viz. ESIC / Bonus / PF etc., that may be raised on BVPKM, Sangliwadi by any employee of / or appointed by ISS or any Government agencies under the relevant statutes during the subsistence of this agreement.
- h) ISS is liable to BVPKM, Sangliwadi for the damage sustained in the event of the destruction or loss of or damage to any registered consignment, if the occurrence which caused the damage so sustained took place during the course of provision of services by ISS.

# ARTICLE XII Termination

a) BVPKM, Sangliwadi shall be entitled to terminate the agreement immediately without any notice in the event of breach of any term of this agreement by ISS.

- c) Obligations of the Parties relating to confidentiality and indemnity as contained in this agreement shall survive the expiration or termination of the agreement.
- d) Pursuant to termination of this agreement or cessation of the services of a security guard / supervisor, the security guard / supervisor shall return the identity card / access card and all other material provided to such security guard / supervisor for the purposes of provision of the security services contemplated under this agreement.

# ARTICLE XIII Independent Contractor

That this agreement is on principal to principal basis and it shall not create any employer / employee relationship nor shall this agreement be deemed to create any partnership, joint venture between BVPKM, Sangliwadi and ISS or their representatives and employees. Further, that all employees / personnel, executives engaged by ISS shall be in sole employment of ISS and ISS shall be solely responsible for their salaries wages statutory payments etc. Under no circumstances shall BVPKM, Sangliwadi be liable for any payment or claim or compensation (including but not limited to compensation on account of injury / death / termination) of any nature to the employees and personnel of ISS.

# ARTICLE XIV Governing Law and Arbitration

- a) This agreement shall be governed by the laws of India. The courts of Sangli shall have exclusive jurisdiction over the subject matter of this Agreement.
- b) In the event of any dispute or difference arising out of and / or in connection with this agreement between the parties hereto as to the rights and obligations under this Agreement or as to any claim, monetary or otherwise of one party against the other or as to the implementation and effect of any terms and conditions of this agreement such dispute or difference shall be referred to a sole arbitrator appointed by BVPKM, Sangliwadi.
- c) The arbitration proceedings shall be conducted in accordance with the provisions of the Arbitration and Conciliation Act 1996. The place of arbitration shall be Sangli and any award whether interim or final, shall be made, and shall be deemed for all purposes between the parties to be made in.
- The award of the arbitrator shall be final and conclusive an binding upon the Parties, and the Parties shall be entitled (but not obliged) to enter judgments thereon in any one or more of the highest courts having jurisdiction. The Parties further agree (to the maximum extent possible and allowed to them) that such enforcement shall be subject to the provisions of the Arbitration Act, 1996 and neither Party shall seek to resist the enforcement of any award in India on the basis that award is not subject to such provisions.



#### ARTICLE XV

#### Audit

- 16.1 BVPKM, Sangliwadi shall at its own discretion conduct periodic audit of the books and other records of ISS for the purposes of ensuring effective compliance.
- 16.2 The Audit department of ISS shall assist BVPKM, Sangliwadi's audit team in conducting such audit.
- 16.3 The feedback shall be sent on quarterly basis to the Admin / Unit Managers of respective sites.
- 16.4 BVPKM, Sangliwadi shall have the right to terminate this Agreement in case of any statutory noncompliance that may be found during the audit process.

#### ARTICLE XVI

#### Notices

Unless otherwise provided herein, all notices or other communications under or in connection with this Agreement shall be given in writing and may be sent by personal delivery or post or courier or facsimile. Any such notice or other communication will be deemed to be effective if sent by personal delivery, when delivered, if sent by post, two days after being deposited in the post and if sent by courier, one day after being deposited with the courier, and if sent by facsimile, when sent (on receipt of a confirmation to the correct facsimile number)

Any notices or other communication required shall be in English / Marathi and other communication shall be addressed to the address as mentioned above or any other address communicated by either party in writing to other party.

#### ARTICLE XVII

#### Miscellaneous

- Any provision of this agreement may be amended or waived if, and only if such
  Amendment or waiver is in writing and signed, in the case of an amendment by each
  Party, or in the case of a waiver, by the Party against whom the waiver is to be effective.
- b) Neither this agreement nor any provision hereof is intended to confer upon any person other than the parties to this agreement any rights or remedies hereunder.
- c) In connection with this agreement, as well as all transactions contemplated by this Agreement, each party agrees to execute and deliver such additional documents and to Perform such additional actions as may be necessary, appropriate or reasonably Requested to carry out or evidence the transactions contemplated hereby.

- The invalidity or unenforceability of any provisions of this agreement in any d) jurisdiction shall not affect the validity, legality or enforceability of the remainder of This agreement in such jurisdiction or the validity, legality or enforceability of this Agreement, including any such provision, in any other jurisdiction, it being intended That all rights and obligations of the Parties hereunder shall be enforceable to the Fullest extent permitted by law.
- The captions herein are included for convenience of reference only and shall be c)

	11761	ignored in the construction or interpretation hereof.
	f)	This agreement together with all Annexure hereto form a single agreement between
		The Parties hereto.
	Dr. P	Bharati Vidyapeeth's 'atangrao Kadam Mahavidyalaya, liwadi, Dist- Sangli
)	Autho	prized Signatory  Asc. 5 Principal
	Name	e: Dr. Dhanaji Govind Kanase De Blanch Melyangeth's Dr. Patangrao Kadam Mahavidyalaya, Sangli.
	Witne	Mr. A. B. Todkar  Administrative Officer,  Sharatt Vidyspeeth (Deemed to be University)
	For E	NDIRA SECURITY SERVICES (ISS):
	Autho	rized Signatory
	Name	: Yogendraprasad Ramprakash Singh Designation: Proprietor
	Witne	ss. 1)
		VADO.



#### ANNEXURE - A Branches of ISS

Sr. No.	Branch Address		
1.	INDIRA SECURITY SERVICES 232/8, E Ward, Jadhavwadi, Opp. Market Yard, Kolhapur – 416005		

#### ANNEXURE - B

The Sacs of Bharati Vidyapeeth's Dr. Patangrao Kadam Mahavidyalaya, Sangliwadi, Dist-

shall provide security services at the following sites:

Sr. No.	Name of the Site	Address of the Site		
1,	Bharati Vidyapeeth*s Dr. Patangrad Kadam Mahavidyalaya, Sangliwadi, Dist- Sangli	Bharati Vidyapeeth's Dr. Patangrao Kadam Mahavidyalaya, Sangliwadi, Dist-Sangli		

#### Note:

The above list of the site will include all such other locations where Bharati Vidyapeeth's Dr. Patangrao Kadam Mahavidyalaya, Sangliwadi, Dist- Sangli.

The Sites at the above locations and such other locations as Bharati Vidyapeeth's Dr. Patangrao Kadam Mahavidyalaya, Sangliwadi, Dist- Sangli may inform from time to time shall be provided with security services as per requirements of Bharati Vidyapeeth's Dr. Patangrao Kadam Mahavidyalaya, Sangliwadi, Dist- Sangli.

### Web Design | Graphics Design | Publication | Brandin



Call:+91 9890 546 909
Mail: amolvande@live.com
Web: www.techwebz.in

Date: 17" June, 2022

प्रति, व्यवस्थापक, www.BVDPKMNews.in (eVachan Katta) भारती विद्यापीठाचे, डॉ. पतंगराव कदम महाविद्यालय, सांगली

# संकेतस्थळाच्या वार्षिक देखभाली संदर्भात (AMC)

महोदय,

आम्ही टेक वेब्ज सर्व्हिसेसद्वारे डिजिटल मार्केटिंग, संकेतस्थळ निर्मिती, प्रस्थापन, व्यवस्थापन इ. क्षेत्रात कार्यरत आहोत. आम्हास विविध क्षेत्रातील १५० हून अधिक संकेतस्थळ निर्मिती व सेवेचा अनुभव आहे. आपल्याला एका क्लिक वर जगभर उपलब्ध करून देण्याचे कार्य आम्ही गुणवत्तापूर्वक करीत आहोत.

वरील विषयास अनुसरून आम्ही आपल्या <u>www.BVDPKMNews.in</u> (eVachan Katta) याकरिता वार्षिक देखभालीची जबाबदारी आमची राहील. त्यासंदर्भात आपले योग्य ते सहकार्य व सूचना अपेक्षित आहेत.

SANGU

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अभाषा विस्वास अभाषा

व्यवस्थापक,

टेक वेब्ज सर्व्हिसेस , सांगली

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भारती विद्यापीठाचे

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(जिल्लाकी विद्यापीठ संलग्न) ण प्रोक्त के तथ, प्रांपकी- प्रस्तुपति । प्रोक्त और औ, क्षेत्रीके-फ्रिक्टिंग, फ्रिंक्स स्टाप्तुरहा E-mail: byte:\_sargingyahoo.co.in. dyxanaseggmat.com iii with-thi: www.dykmiangli.bharalinidyapenih.adu.

संदर्भ क. चावि/पक्षमां/

MA. LLB Ph.D.

प्रति: मा. कायंबाह. भारती विद्यापीठ. भारती विद्यापीठ भवन. पणे-३०.

विषय:- साफसफाई पुरवठादार यांच्याशी झालेल्या करारास परवानगी मिळणेबाबत..

महोदय.

उपरोक्त विषयानुसार भारती विद्यापीठाचे डॉ.पतंगराव कदम महाविद्यालय, सांगली या शाखेस वाल्मिकी एंटरप्रायजेस, येरावडा पुणे यांच्याशी सन २०२२-२०२३ या शैक्षणिक वर्षासाठी दि.०१ नोव्हेंबर २०२२ ते ३१ ऑक्टोंबर २०२३ पर्यंतच्या झालेल्या करारास परवानगी मिळाबी ही विनंती.

कळाचे.

OHADA SANGL

(डॉ.डी.जी.कणसे) प्राचाय,

अप्रमला विश्वास्.

डॉ.फांगराव कदम महाविद्यालय,सांवली.

सोबत:- झेरॉक्स प्रत



महाराष्ट्रं MAHARASHTRA

O 2021 O

BM 694463

GOVT, OF MAHARASHTRA

2 5 001 2022

Sub Treasury Officer

AGREEMENT

This Agreement executed on this 1st November, 2022

#### BETWEEN

Bharati Vidyapeeth's Dr. Patangrao Kadam Mahavidyalaya Sangliwadi, Sangli

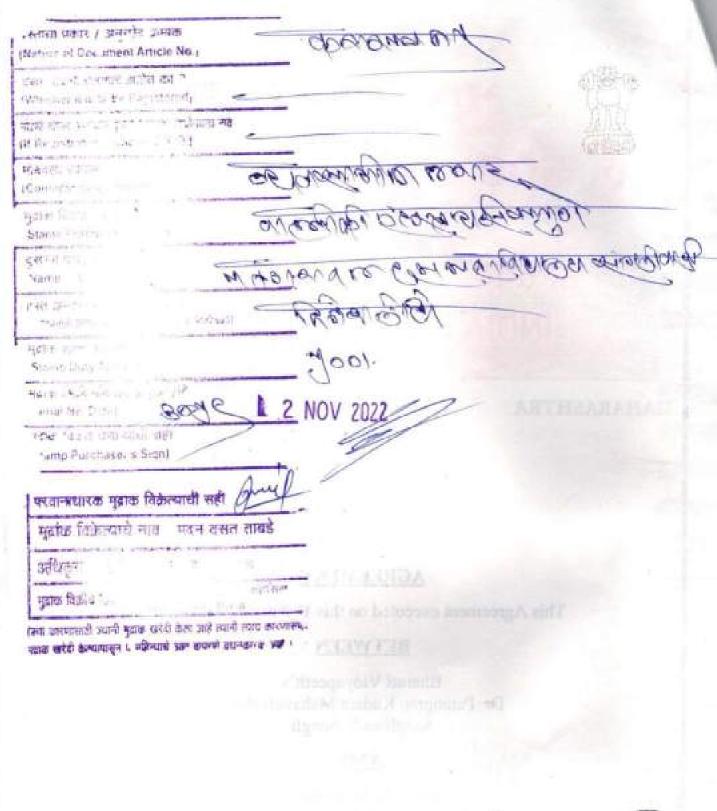
#### AND

Walmiki Enterprises.
House-Keeping & Labour Suppliers,
House No. 37, Valmiki Society, Golf Club Road
Yerwada, Pune - 411006

#### THROUGH

Shri. Ravi Mansing Walmiki. Proprietor







WHEREAS Bharati Vidyapeeth's Dr. Palangrao Kadain Manavidyansya banga many care is desirous of giving cleaning work of sanitation for inside as well as outside areas, Class Rooms, Toilets & Bathrooms, stair cases & Varandas of College & College premises, on job/contract basis

AND WHEREAS M/S Walmiki Enterprises (Hereinafter referred to as "Contractor") who has approached the Bharati Vidyapeeth's Dr. Patangrao Kadam Mahavidyalaya Sangliwadi, Sangli.

To undertake cleaning work of sanitation, Class Rooms, Toilets & Bathrooms, inside and outside area, staircases & varandas of the Bharati Vidyapeeth's Dr. Patangrao Kadam Mahavidyalaya Sangliwadi, Sangli.

WHEREAS after due negotiations between the parties the Bharati Vidyapeeth's Dr. Patangrao Kadam Mahavidyalaya Sangliwadi, Sangli has accepted the offer on certain terms and conditions which are mutually agreed and shall be acted upon from 1st November, 2022.

WHEEREAS parties have now decided to put in writing the terms and conditions mutually agreed upon by the parties.

# NOW THIS INDENTURE WITNESSETH AS UNDER

### TERMS AND CONDIDITIONS

- Bharati Vidyapeeth's Dr. Patangrao Kadam Mahavidyalay Sangliwadi, Sangli is situated at the address mentioned above, where there are open spaces outside the buildings, Class rooms, staircases & Varandas inside the buildings and the toilet blocks etc. Contractor has undertaken the cleaning work by this contract of the said premises.
- The contractor shall ensure daily and timely cleaning of the entire, Bharati Vidyapeeth's Dr. Patangrao Kadam Mahavidyalaya Sangliwadi, Sangli area as stipulated, which includes,
  - a) Area outside Bharati Vidyapeeth's Dr. Patangrao Kadam Mahavidyalaya Sangliwadi, Sangli buildings and inside the perimeter wall.
  - b) Clearance of all garbage bins including those of the cafeteria.
  - c) Water tanks located on the terraces to be cleaned once a quarter.
  - d) Drinking water tanks to be cleaned once a month.
  - e) All terraces.
  - f) All staircases of all Bharati Vidyapeeth's Dr. Patangrao Kadam Mahavidyalaya Sangliwadi, Sangli buildings.
  - g) Any such work which will be assigned from time to time depending upon the requirements.
  - h) All Class Rooms, Bathrooms and W/C'S as specified from time to time.



- The contractor may decide on the complement of his personnel required to ensure efficient completion of the job at para 2 above at his cost & responsibility thereof.
- It is agreed between the parties that the Bharati Vidyapeeth's Dr. Patangrao Kadam Mahavidyalaya Sangliwadi, Sangli shall provide the contractor with required cleaning materials and equipments the use of the contractor.
- 3. The Bharati Vidyapeeth's Dr. Patangrao Kadam Mahavidyalaya Sangliwadi, Sangli has agreed to pay to the contractor an Maximum amount of Rs. 1,00,000/- (Rs. One Lac Only) per month by way of consideration payable at the end of every month after receipt of the actual bill from the contractor and after the scrutiny thereof not later than 4th of the following month.
  - This amount includes all other mandatory amounts (i.e. P.F, ESIC, GST Etc.) Which the Contractor has to pay as per Labour Laws including further acts of omission and commission. In addition to that GST Will be paid at actual on billing amount.
- 4. If the contractor labours are found not suitable they will not be allowed to work at the Bharati Vidyapeeth's Dr. Patangrao Kadam Mahavidyalaya Sangliwadi, Sangli premises. The contractor will depute his own supervisor to supervise, control & guide his own labours at his own cost.
- The contractor will be solely responsible to satisfy all statutory requirements like insurance cover, payment of wages under Minimum Wages Act. Provident Fund ESIS Bonus etc. He will also be liable to maintain all records required under the statues applicable.
  - The Bharati Vidyapeeth's Dr. Patangrao Kadam Mahavidyalaya Sangliwadi, Sangli retains the right to call for the documentary evidence from the contractor at any time to ensure that the above liabilities are fulfilled.
- 6. It is agreed between the parties that the contractor shall take necessary licence whenever required under the provision of Contract Labour (Regulation and Abolition) Act, 1970 and shall submit a copy of the same to the Bharati Vidyapeeth's Dr. Patangrao Kadam Mahavidyalaya Sangliwadi, Sangli. The contractor shall maintain all statutory requirements under the said act & discharge his legal obligations.
- 7. The contractor indemnifies Bharati Vidyapeeth's Dr. Patangrao Kadam Mahavidyalaya Sangliwadi, Sangli that he shall bear any burden of whatever nature and form like fees, Fines, penalty, damages, rise in wages, HRA back wages etc, in respect of personnel under the provisions of any law, If due to the failure of the contractor any financial loss caused due to the negligence of the contractor or his employees while carrying out this work, the Bharati Vidyapeeth's Dr. Patangrao Kadam Mahavidyalaya Sangliwadi, Sangli shall be at liberty to recover the same from the bill which is payable to the contractor.
- 8. The contractor shall ensure that the persons engaged by him shall not resort to "Go Slow" or obstruct the working of the Bharati Vidyapeeth's Dr. Patangrao Kadam



- 9. The contractor ensures that he will maintain discipline among his own personner. In case of any misbehavior or misconduct by the person engaged by the contractor, the Principle or authorized person shall inform the contractor who will take the following action.
  - A) Ensure non-entry of particular person (S) into the Bharati Vidyapeeth's Dr. Patangrao Kadam Mahavidyalaya Sangliwadi, Sangli area immediately.
  - B) Take necessary disciplinary action under information to the Principle.
  - C) Substitute any other suitable persons if required.
- 10. The agreement is valid up to 31st October, 2023 and thereafter it may be extended with mutual consent of the parties.
- 11. In the event of non-compliance of the above by the contractor this agreement is liable to be terminated without any notice by the Principle.
- 12. If the Principle, find work of the contractor incomplete in terms of the agreement on any day, it shall be at full liberty to deduct a suitable amount (as decided by the Principle or authorized person of Bharati Vidyapeeth's Dr. Patangrao Kadam Mahavidyalaya Sangliwadi, Sangli from the monthly bill of the contractor or carry out the job from any other party and recover the actual cost incurred from the contractors emoluments.
- 13. It is agreed between the parties that if the Bharati Vidyapeeth's Dr. Patangrao Kadam Mahavidyalaya Sangliwadi, Sangli find the work of the contractor unsatisfactory or if there is any breach of any of the terms of this contract, the Bharati Vidyapeeth's Dr. Patangrao Kadam Mahavidyalaya Sangliwadi, Sangli shall have the right to terminate this contract without any notice or compensation to the contractor.
- 14. It is agree that either of the parties can terminate this contract (except under term no 9 & 12 above by giving one month's notice to the other party or by making payment Rs. 5000/- (Rupees Five Thousand Only) } in lieu of the notice period.
- 15. In case of termination of the contract, the contractor shall vacate the premises of the Bharati Vidyapeeth's Dr. Patangrao Kadam Mahavidyalaya Sangliwadi, Sangli, along with his personnel immediately within 24 hours, failing which the contractor shall have to pay Rs. 5000/- (Rs. Five Thousand Only) per 24 hours by way of damages to the Bharati Vidyapeeth's Dr. Patangrao Kadam Mahavidyalaya Sangliwadi, Sangli.
- 16. The contractor shall return all the materials or equipments which may be in his possession while leaving the assignment
- 17. The contractor has no right whatsoever to store or keen on premises any material or equipment of his own for any reason.
- 18. There is no relationship of Landlord and tenant between Bharati Vidyapeeth's Dr. Patangrao Kadam Mahavidyalaya Sangliwadi, Sangli and contractor, nor is there any existence of employer/ employee relation.
- 10. The contractor shall not bring or allow to bring tobacco, liquor/drugs in the premises



- 20. The Bharati Vidyapeeth's Dr. Patangrao Kadam Mahavidyalaya Sangliwadi, Sangli has the right to conduct medical examination of persons engaged by the contractor at any time and persons found unfit medically would be withdrawn from the Bharati Vidyapeeth's Dr. Patangrao Kadam Mahavidyalaya Sangliwadi, Sangli premises.
- 21. The contractor shall fix duties and timings/shifts of his own personnel in consultation with Bharati Vidyapeeth's Dr. Patangrao Kadam Mahavidyalaya Sangliwadi, Sangli authority. The contractor will however ensure that these duties/timings confirm to the Bharati Vidyapeeth's Dr. Patangrao Kadam Mahavidyalaya Sangliwadi, Sangli requirements at all times.

For Bharati Vidyapeeth's Dr. Patangrao Kadam Mahavidyalaya Sangliwadi, Sangli

Authorized Signatory.....

Name: Dr. Dhanaji Govindrao Kanse

Witness: 1) Mr. A. B. Todker

Administrative Officer,

Proved Vidyepools (Deemed to be University)

Medical College & Hospital, Servet.

FOR WALMIKI Enterprises:-

Designation Principal
Bharati Vidyapeeth's
Dr. Patangrao Kadam Mahavidyalaya, Sangil.

AAC+S

ST. A.S.

Authorized Signatory.....

For Walmild Enterprises

Proprietor

Name: Ravi Mansing Walmiki

Designation: Proprietor

Witness: 1).

2)

### WALMIKI RATE CALCULATION

W.e.f. 01/11/2022

SITE: Dr.P.K.Mahavidyalay Sangalwadi TOTAL 8

	Number	Rate	Total A	TOTAL B	GST 18%	GRAND TOTAL
1)	8	9000	72000			
				72000	.12960	84960

Agreement Amount	1,00,000

+ GST Will be paid at actual

Rate Includes 100% Compliance of PF, ESIC Etc.



Dr. H. M. Kadam Honorary Director Bhuruti Vidyapaeth Regional Office, Sangic

#### ABHI ENTERPRISES

Date:18/02/2019

To,

The Principal,

Bharati Vidyapeeth's,

Dr. Patangrao Kadam Mahavidyalaya,

Sangli -416416.

Subject: Regarding Electrical Maintenance Policy...

Respected Sir,

As per the above mentioned subject it is stated you with an overview of Electrical maintenance policy services. This policy outlines our commitment to ensuring the safety and reliability of electrical systems and equipment, and we are honored to be your trusted partner in this endeavor. Our primary electrical maintenance objectives are followed:

- To guarantee the safety of personnel and property by maintaining electrical systems in optimal condition.
- To enhance the operational efficiency and longevity of electrical equipment through regular maintenance and preventive measures.
- To minimize unplanned downtime and production interruptions due to electrical failures.

Our comprehensive electrical maintenance procedures include: regular inspections and testing of electrical systems, preventive maintenance tasks, such as cleaning, lubrication, and component replacements; prompt response to reported electrical issues or emergencies, adherence to a carefully planned maintenance schedule, which includes both routine maintenance and shutdown periods for major maintenance tasks. In case of any concerns regarding the Electricity or its maintenance, please do not hesitate to contact our ABHI ENTERPRISES at 8275257232 or via email at salesabhi10@gmail.com.

Thanking you,



### SHUBHAM NURSERY

Miraj Sutgirani Road, Infront of Shyam Nagar, Vishrambag, Sangli. Mobile No. 9503809874, 9403044645

Ref.

Date: 171812019

To,

The Principal,

Bharati Vidyapeeth's,

Dr. Patangrao Kadam Mahavidyalaya,

Sangli -416416.

Subject: Regarding Garden Maintenance Policy...

Respected Sir,

As per the above mentioned subject it is stated you with an overview of maintenance policy services. This policy outlines our commitment to maintaining beautiful and healthy gardens, and we are delighted to be your garden maintenance partner. Our primary garden maintenance objectives are to:

- To create and maintain an aesthetically pleasing garden space for your Institution.
- To promote the long-term health and vitality of your garden through regular maintenance practices.
- To ensure that your garden remains a tranquil and inviting oasis.

Our comprehensive garden maintenance procedures include lawn mowing, weeding, pruning, fertilization, pest control, and irrigation system checks. We follow a scheduled maintenance plan, with visits scheduled per week, to keep your garden in top condition. In case of any concerns regarding the garden or its maintenance, please do not hesitate to contact our Garden Maintenance Coordinator, Mr. Sunil Patil at 9403044645 or via email at <a href="maintenance-shubbamnursery108@gmail.com">shubbamnursery108@gmail.com</a>.

Thanking you,

Yours faithfully,

patangrao Kadam \*

1. No. 69 \*

Date 91 8 3 and \*

Mahavidyalaya, Sandi

Shubham Nursery

Proprietor



M.: +91 73872 39999 Date: 25 108 2020

To,
The Principal,
Bharati Vidyapeeth's,
Dr. Patangrao Kadam Mahavidyalaya,
Sangli - 416416.

Subject: Regarding Laboratory Instrument Maintenance Policy

Dear Sir,

As per the above mentioned subject it is stated you with an overview of laboratory instrument maintenance policy services. This policy outlines our commitment to maintaining the reliability and accuracy of laboratory instruments and underscores our dedication to ensuring the highest standards of quality and safety in analytical processes. Our primary laboratory instrument maintenance objectives are as follows:

- To ensure the continued reliability and accuracy of analytical instruments used in your laboratory.
- To minimize the risk of instrument malfunctions or inaccuracies through regular maintenance and calibration.
- To comply with all relevant industry standards and regulations governing instrument calibration and maintenance.

Varadvinayak Enterprises will execute all scheduled maintenance and calibration tasks, ensuring that your instruments are kept in optimal working condition. Safety is our utmost priority during all laboratory instrument maintenance activities. Our team strictly follows safety protocols, including the use of appropriate personal protective equipment (PPE) and adherence to laboratory safety guidelines. In case of any concerns regarding the Laboratory Instrument or its maintenance, please do not hesitate to contact us at 9021838912 or via email at evaradvinayak@gmail.com.

With regards

Yours faithfully,