



"Social Transformation Through Dynamic Education"

Bharati Vidyapeeth's

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Accredited with 'B⁺⁺' Grade
by NAAC (3rd Cycle)

Institutional Policy for Promotion of Research

Purpose:

The success of an institution in attaining its objectives is greatly reliant upon the orientation of the faculty with all the aspects of research initiatives, being undertaken by the institution/ college. To achieve this, the College needs to lay the foundations for research and make efforts to create awareness among all stakeholders regarding the importance of quality research. The College has been working consistently to create awareness of research, especially among the teachers and students. The faculty members have been encouraged to submit research [proposals to various funding agencies such as the university, UGC, DST, DBT etc. With all these efforts significant results have been achieved, especially in creating a research culture among students and teachers who have been working as mentors to these students. This policy will create a conducive environment for research and promote research at undergraduate and postgraduate levels.

This policy covers the roles and responsibilities of the Research and Development Cell which looks into affairs and needs for research of the college and has been placed in a broader framework that provides guidelines for teachers/ researchers in the college, initiatives taken by the College and guidelines on authorship in scholarly or scientific publications of the College.



Scope:

This policy will be applicable in all disciplines. It will help in maintaining honesty and integrity among the teachers and students of the institution and will help to abide by all rules, regulations and benchmarks of the accreditation agency.

The College has established Research and Development Cell to look into the daily affairs of research needs of the College in terms of human resources, infrastructure, administrative support and special facilities for research.

Objectives:

1. Guidance for promoting awareness about research and sensitizing all stakeholders regarding quality research.
2. Identify and include research as one of the key programmes in all college proposals (wherever possible) and implement it.
3. Motivate young teachers to apply for research fellowships/ grants through various funding agencies in India and abroad. Provide all practical and procedural support to such teachers.
4. Cater to the needs of research centres and keep a follow-up of such centres regarding compliance of funding agencies/ affiliating university.
5. Provide all practical support to research students (Ph. D. students, project fellows) with reference to facilities, submission of reports and any issues related to accounts and finance.
6. Conduct timely meetings of Cell and document its minutes/ proceedings and upload it on the College website.
7. Provide support in all aspects related to the researcher/ research project/ any other.
8. Identify research in applied areas that will provide solutions to real-life problems and also put emphasis on basic research.
9. Research will also need some innovative outcomes which can be incubated in the newly established incubation centre.
10. Organize national and international conferences/seminars to provide exposure



to teachers and students to interact with renowned personalities in research.

11. Subscribe to more national and international e-resources at the library.

Policy:

The policy for research aims to maintain the highest standards of integrity and professionalism in all research conducted in the institution. This policy document will establish internal mechanisms to conduct research, manage data, standardize systems and processes allied with research and will facilitate research in both the faculties.

Steps:

1. Promotion of research, innovation, extension and the generation of intellectual capital through various sensitization programmes and by inviting expertise in those domains.

2. Teachers will also be given seed money for research for undertaking projects after following the standard processes.

4. Encouraging teachers and students to participate in seminars/ conferences and present their research and provide financial assistance to teachers through seed money.

5. Organization of national conference every year. This programme focuses on orienting postgraduate students to do innovative research. Experts from various fields interact with students in this programme.

6. Organization of poster-exhibition or similar kinds of programmes which are college-level competitions where students present their innovative ideas.

7. Introduction of extra credits for students participating and presenting research papers at state, national and international levels.

8. Motivating more students to participate in Avishkar Research Competition organized by Shivaji University every year.

8. Encouraging teachers to publish their work in reputed national and international journals. The incentives will be awarded to eligible teachers through seed money



provided by the parent institution Bharati Vidyapeeth, Pune.

Guidelines for Researchers/ Teachers:

1. Teachers/ Researchers doing research and publishing papers need to publish their research only in peer-reviewed and UGC-CARE listed journals.
2. It is mandatory for a teacher/ researcher to mention the name of the college as the author's affiliation.
3. For research papers published under various schemes of UGC/DBT/Seed Money, the authors need to mention the name of the funding agency in the acknowledgement section.
4. They must avoid publication in predatory/dubious journals or participants.
5. Any publications in predatory/dubious journals or presentations in predatory/dubious conferences should not be considered for academic selection, confirmation, promotion and performance.
6. Any attempt of compromised academic integrity should be challenged, questioned and derecognized at all levels.
7. Demonstrate integrity and professionalism, fairness and equity, and intellectual honesty.
8. Effectively and transparently manage conflicts of interest or potential conflicts of interest.
9. Record and publish their methods and results in ways that are open to scrutiny and debate.
10. Guidance from Committee on Publication Ethics (COPE): San Francisco Declaration on Research Assessment (DORA): the Leiden Manifesto: the European Code of Conduct for Research Integrity Academy of Science 2018, Policy Statement on Dissemination and Evaluation of Research Output in India 2018 by the Indian National Science Academy and resources from UGC-CARE website may also be referred for this purpose.
11. College is committed to health, safety and environmental protection in all its and various programs and activities. This commitment is congruent with important for



achieving overall mission of advancing, disseminating, and preserving knowledge, and striving to educate leaders in the service of society. All members of the college community (including students, faculty and staff) share responsibility for safety, and shall comply with established governmental, environmental, health and safety policies norms and procedures.

Guidelines on Authorship in Scholarly or Scientific Publications:

1. Researchers have the freedom to choose their own topics of research; it is highly desirable to make research multidisciplinary and socially relevant.
2. Research must be peer-reviewed prior to it being published. Research is placed in the public domain before that it must go through the peer review process.
3. Results of research should be published in an appropriate form.
4. Anyone listed as an author on a paper should accept responsibility for ensuring that he or she is familiar with the contents of the paper and can identify his or her contribution to it.
5. Individuals who do not meet the requirements for authorship but who have provided a valuable contribution to the work should be acknowledged for their contributing role as appropriate to the publication.
6. Funding sources should normally be acknowledged in any publication.
7. Authors should fully disclose related financial interests and outside activities in publications (including articles, abstracts and manuscripts submitted for publication), presentations at professional meetings, and applications for funding.
8. In addition, authors should comply with the disclosure requirements on the Conflict of Interest.
9. Lead Author-The first author is usually the person who has performed the central experiments of the project. Often, this individual is also the person who has prepared the first draft of the manuscript. The lead author is ultimately responsible for ensuring that all other authors meet the requirements for authorship as well as ensuring the integrity of the work itself. The lead author will usually serve as the corresponding author.



10. Co-author(s)- Each co-author is responsible for considering his or her role in the project and whether that role merits attribution of authorship. Co-authors should review and approve the manuscript, at least as it pertains to their roles in the project.

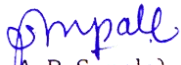
11. External collaborators, including sponsor or industry representatives and individuals who meet the criteria for authorship should be included as authors irrespective of their institutional affiliations. In general, the use of "ghost-writers" is prohibited, i.e., individuals who have contributed significant portions of the text should be named as authors or acknowledged in the final publication. Industry representatives or others retained by industry that contribute to an article and meet the requirements for authorship or acknowledgement must be appropriately listed as contributors or authors on the article and their industry affiliation must be disclosed in the published paper.

Breaches of Research Conduct:

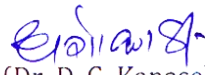
1. Any breach of the code of research conduct will be treated as an unintentional failure to comply with the provisions made in the above policy and procedure.

Misconduct in research will include:

- a. Fabrication of data and results from the researcher.
- b. Misinterpretation of data or results
- c. Plagiarism of contents and data
- d. Duplicate publication of data
- e. Publishing misleading results/ data
- f. Producing falsified data for getting funding from any funding agency.
- g. Misuse or misappropriation of funds.


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